

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT	Total	Basic	VAT	Total				
	£	20% £	2018/19 £	£	20% £	2019/20 £				
<b>1. Hire of Pavilion tea rooms (per hour)</b>										
General public	13.00		13.00	14.00		14.00	8%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Concessions (community groups and charities and registered pre-school groups meeting criteria)	9.50		9.50	10.00		10.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Pre- school day rate	100		100	110.00		110.00	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>2. Tree Donations for Parks &amp; Highways (outside scope of VAT)</b>										
Per Tree	315		315	335.00		335.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Per tree (with memorial plaque)	375		375	395.00		395.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>3. Allotment Gardens (per year) (outside scope of VAT)</b>										
Rent of single pole (25.29 sq mtrs)	5.25		5.25	5.25		5.25	0%	s10 Allotments Act 1950	Statutory Discretionary	
Concessions	2.65		2.65	2.65		2.65	0%	s10 Allotments Act 1950	Statutory Discretionary	
Water charge per pole (25.29 sq mtrs) -concessions do not apply	2.65		2.65	2.65		2.65	0%	s10 Allotments Act 1950	Statutory Discretionary	
Rotavating charge per 25.29 sq mtrs (pole) (5 pole plot minimum size for service)	15.75		15.75	15.75		15.75	0%	s10 Allotments Act 1950	Statutory Discretionary	
Weed spraying charge per 25.29 sq mtrs (pole) (5 pole plot minimum size for service)	15.75		15.75	15.75		15.75	0%	s10 Allotments Act 1950	Statutory Discretionary	
<b>4. Fly Tipping Removal</b>										
Removal of fly tip on private land hourly rate (minimum charge of one hour)	218.33	43.67	262.00	229.17	45.83	275.00	5%	S 33B Environmental Protection Act 1990	Statutory Discretionary	
Annual charge for investigation and removal of fly tipping (charge for initial service and may increase as a result of the investigation)	1,750.00	350.00	2,100.00	1,837.50	367.50	2,205.00	5%	S 33B Environmental Protection Act 1990	Statutory Discretionary	
<b>5. Graffiti Removal</b>										
Removal of graffiti/fly posting on private land hourly rate (minimum charge of one hour)	98.33	19.67	118	103.33	20.67	124.00	5%	S 127, Localism Act 2011	Statutory Discretionary	
<b>Sports Fees</b>										
<b>6. Tennis Courts</b>										
Adult hard court rent per hour	7.88	1.58	9.45	8.29	1.66	9.95	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Junior hard court rent per hour	4.38	0.88	5.25	4.63	0.93	5.55	6%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
<b>7. Rounders Pitch</b>										
Rental per occasion	62.08	12.42	74.50	65.21	13.04	78.25	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
<b>8. Football, Gaelic Football and Rugby</b>										
(a) Seasonal Pitch Letting (29 week season 1 match per week)	2,340		2,340	2,340.00		2,340.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(b) Occasional Senior Let (per match)	124.58	24.92	150	130.83	26.17	157.00	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(c) Seasonal Junior Pitch Letting (1 match per week)	1,444		1,444	1,444.00		1,444.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(d) Seasonal Junior Pitch Letting (1 match per week) Without Council Changing Accommodation	1,102		1,102	1,102.00		1,102.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(e) Occasional Junior Let (per match)	76.67	15.33	92	80.83	16.17	97.00	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(f) Occasional Junior Pitch Letting (per match) Without Council Changing Accommodation	58.67	11.73	70.4	61.67	12.33	74.00	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(g) Use of shower and dressing room without use of pitch when available (per team)	61.25	12.25	74	64.33	12.87	77.20	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(h) Football/Rugby Exclusive Use (exempt VAT)	4,220		4,220	4,220.00		4,220.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(i) vertidrainning request for pitch	404.17	80.83	485	424.38	84.88	509.25	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	

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	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
(j) Sanding request for 100t sand supply and apply for pitch	4,291.67	858.33	5,150	4,506.25	901.25	5,407.50	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(k) Sanding request brush surface	144.17	28.83	173	151.38	30.28	181.65	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(l) Extra cut request (outside standard cuts)	57.50	11.50	69	60.42	12.08	72.50	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(m) additional markings in year	57.50	11.50	69	60.42	12.08	72.50	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
<b>9. Cricket Pitches</b>										
(a) Seasonal Lettings of 1 Day Per Week per 22 week season (exempt VAT)	3,770		3,770	3,770.00		3,770.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(b) Occasional Letting Per Day	175.00	35.00	210	183.75	36.75	220.50	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
(c) Cricket exclusive use (exempt VAT)	6,600		6,600	6,600.00		6,600.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
<b>10. Providing straight running track as required in Park</b>										
Per hour	107.50	21.50	129.00	112.92	22.58	135.50	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
<b>12. Bowls</b>										
Season Letting (exempt VAT)	7,035		7,035	7,035.00		7,035.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
<b>13. Event Hire of Asset/Open Space</b>										
Concessions apply to events by community organisations, schools, places of worship and registered charities within the borough that have free entry and are open to the general public										
Application Fee (concession 80% discount)	50.00	10.00	60	52.50	10.50	63.00	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Small Event (up to 499 capacity) - Hire Charge (concession 80% discount)	400		400	420.00		420.00	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Medium Event (500-1000 capacity) - Hire Charge (concession 80% discount)	800		800	840.00		840.00	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Large Event (over 1000 capacity) - Hire Charge (concession 80% discount)	1,800		1,800	1,900.00		1,900.00	6%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Large Commercial Event (professional producers/arrangers/promoters)	POA		POA	POA		POA				
Circus/Funfair daily rate (deposit £10,000)	1,900		1,900	n/a		n/a		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Circus/Funfair daily rate:										
- small per set up/down day (deposit POA)				£210.00		£210.00		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
- small per operational day (deposit POA)				£420.00		£420.00		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
- medium per set up/down day (deposit POA)				£420.00		£420.00		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
- medium per operational day (deposit POA)				£840.00		£840.00		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
- large per set up/down day (deposit POA)				£950.00		£950.00		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
- large per operational day (deposit POA)				£1,900.00		£1,900.00		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Hire of space special events (POA)				POA		POA				
Filming				POA		POA				
Waste Management	POA		POA	POA		POA		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Reinstatement fee after event for damages, per labour hour	50.00	10.00	60	52.50	10.50	63.00	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
<b>14. Sports Playing Fields (Education Season)</b>										
Without accommodation										
Schools football fixture (31 week season) (exempt VAT)	990		990	990.00		990.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Schools cricket fixture (18 week season) (exempt VAT)	1,480		1,480	1,480.00		1,480.00	0%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Schools football fixture (Casual per match)	50.83	10.17	61	53.38	10.68	64.05	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	
Schools cricket fixture (Casual per match)	88.33	17.67	106	92.75	18.55	111.30	5%	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary	

## Community Fees &amp; Charges

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*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>15. Cemetery Fees (Outside scope VAT)</b>										
Exclusive right of burial inc. Deed of Grant and Number (Muslim, Lawn, Traditional, Cremated Remains - full size plot, Greek)										
Resident	2,555		2,555	2,682.75		2,682.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Non-resident	4,590		4,590	4,819.50		4,819.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Childs Section, Cremation Plots										
Resident	860		860	903.00		903.00	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Non-resident	1,640		1,640	1,722.00		1,722.00	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>16a. Interment Fees</b>										
Child/Stillborn Half Plot (Resident)	279		279	292.95		292.95	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Child/Stillborn Half Plot (Non resident)	535		535	561.75		561.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Over 12 Years old (Resident)	790		790	829.50		829.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Over 12 Years old (Non resident)	1,430		1,430	1,501.50		1,501.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Crem Plot (Resident)	250		250	262.50		262.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Crem Plot (Non-resident)	445		445	467.25		467.25	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Oversized coffin/casket surcharge over 700mm (27") wide	470		470	493.50		493.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Additional fee for 3 Metre depth digging	640		640	672.00		672.00	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>16b. Memorial Rights</b>										
Lawn / Crem Section (Resident)	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Lawn / Crem Section (Non resident)	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>16c. Memorials (Harrow Borough Only)</b>										
Traditional Section (Child Resident)	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Traditional Section (Child) (Non resident)	530		530	556.50		556.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Traditional Section (Over 12 years old) (Resident)	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Traditional Section (Over 12 years old) (Non resident)	530		530	556.50		556.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Erection of a vertical memorial in lawn sections (Resident)	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Memorial Rights vertical memorial in lawn sections (Non resident)	510		510	535.50		535.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Replacement of a flat plaque by an upright memorial	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Conversion of a flat plaque to a vertical headstone style memorial	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Provision of an additional flat plaque	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Replacement of a flat plaque by one of a larger size.	295		295	309.75		309.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Additional inscription to existing memorials.	102		102	107.10		107.10	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Alterations or additions to existing memorials.	102		102	107.10		107.10	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>16d. Public Graves in which the exclusive right of burial has not</b>										
Under 12 Years old / Half Plot (Resident)	349		349	366.45		366.45	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Under 12 years old / Half Plot (Non-resident)	670		670	703.50		703.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Over 12 Years old (Resident)	1,130		1,130	1,186.50		1,186.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Over 12 Years old (Non-resident)	1,700		1,700	1,785.00		1,785.00	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Oversized coffin/casket surcharge over 700mm (27") wide	469		469	492.45		492.45	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Additional fee for 3 Metre depth digging	640		640	672.00		672.00	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Permission for a flat plaque or flower container on a public grave where permissible	106		106	111.30		111.30	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>16e. Sundry Fees</b>										
Option to Purchase										
(Non-refundable reservation fee)	495		495	519.75		519.75	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Commerative plaques on trees where permissible	300		300	315.00		315.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	

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	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Charge for the supply and installation of a standard park seat (1.8m) as a memorial, dedication or sponsored gift, including the supply and fixing of commemorative plaque.			The cost of supplying & fixing the seat incl. plaque plus 10% admin fee	The cost of supplying & fixing the seat incl. plaque plus 10% admin fee		The cost of supplying & fixing the seat incl. plaque plus 10% admin fee		S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>16f. Purchase of Exclusive right of burial only prior to any interment. This includes Deed of Grant and Number Tablet.</b>										
Child (Resident)	855		855	897.75		897.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Child (Non resident)	1,705		1,705	1,790.25		1,790.25	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Over 12 Years old (Resident)	2,280		2,280	2,394.00		2,394.00	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Over 12 Years old (Non resident)	4,560		4,560	4,788.00		4,788.00	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Supplementary charge for plots directly adjacent to paths in Carpenders Park (Resident)	1,205		1,205	1,265.25		1,265.25	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Supplementary charge for plots directly adjacent to paths in Carpenders Park (Non-Resident)	2,310		2,310	2,425.50		2,425.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Single burial in-situe casket (Harrow - New single depth graves only)	650		650	682.50		682.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Memorial Removal for interment (authorisation)	146		146	153.30		153.30	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Chapel Hire	78		78	81.90		81.90	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Certificate of burial	73		73	76.65		76.65	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Transfer of exclusive right of burial	73		73	76.65		76.65	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Copy of deed of grant of burial rights	55		55	57.75		57.75	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Cancellation or postponement of a previously arranged interment	202		202	212.10		212.10	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Manual depth test in a grave space on request.	71		71	74.55		74.55	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Admin charge for memorial permission re-application memorial permission	67		67	70.35		70.35	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
10 Year Extension to Exclusive Right of Burial (Child Resident)	122		122	128.10		128.10	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
10 Year Extension to Exclusive Right of Burial (Child Non resident)	246		246	258.30		258.30	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
10 Year Extension to Exclusive Right of Burial (Over 12 Years old Resident)	325		325	341.25		341.25	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
10 Year Extension to Exclusive Right of Burial (Over 12 Years old Non resident)	650		650	682.50		682.50	5%	Art 15, Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>16g. Search Fees (Genealogy)</b>										
(Fees are subject to VAT) To search the Cemetery records for an existing grave upon request										
(i) From 1950 to current date	83.00	16.60	101.00	88.38	17.68	106.05	5%	Art 11A (1), Local Authorities Cemeteries Order 1977	Statutory Discretionary	
(ii) From opening of Cemetery to 1950 for first hour	83.00	16.60	101.00	88.38	17.68	106.05	5%	Art 11A (1), Local Authorities Cemeteries Order 1977	Statutory Discretionary	
(iii) For every subsequent hour thereafter	72.50	14.50	88.00	77.00	15.40	92.40	5%	Art 11A (1), Local Authorities Cemeteries Order 1977	Statutory Discretionary	
(iv) Further search where applicable (per hr)	51.00	10.20	62.00	54.25	10.85	65.10	5%	Art 11A (1), Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>17. Standard S38 / 278 supervision fees (outside scope of VAT)</b>										
Min supervision fee for S38 or S278 works'	4,000		4,000	4,200.00		4,200.00	5%	S 278, Highways Act 1980	Statutory Discretionary	
The Council undertakes the supervision of new estate roads that are the subject of a Section 38 or S278 Agreement. The percentage quoted is a percentage of the value of the work performed.										
S38 works – design,checking and supervision fee (subject to min fee)	10.00%		10.00%	10.00%		10.00%	n/a	S 278, Highways Act 1980	Statutory Discretionary	
S278 works – design,checking and supervision fee (subject to min fee)	15.00%		15.00%	15.00%		15.00%	n/a	S 278, Highways Act 1980	Statutory Discretionary	
<b>18. Licences for Projections over the Highway Section 177 Highways</b>										

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	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
The Council issues licences for canopies and any other projection over the highway, and incurs ongoing administration/inspection costs for which an initial lump sum of £500 is normally charged.										
Application for Licence for a building to oversail the highway	250		250	262.50		262.50	5%	Section 177 Highways Act 1980	Statutory Discretionary	
Application for permission to oversail the highway with construction equipment (not cranes - covered elsewhere)	250		250	262.50		262.50	5%	Section 177 Highways Act 1980	Statutory Discretionary	
Application to change a structure projecting over or under the highway (additional charges per hours)	55		55	57.75		57.75	5%	Section 177 Highways Act 1980	Statutory Discretionary	
<b>19a. Vehicles Crossings (outside scope of VAT)</b>										
Administration and Supervision Fees:										
A charge for provision of estimate for construction of a vehicle crossing <b>non refundable</b> if application proceeds	96		96	100.00		100.00	4%	S184, Highways Act 19080	Statutory Discretionary	
Estimate in 10 working days (non refundable) (as above but within 10 working days)	240		240	250.00		250.00	4%	S184, Highways Act 19080	Statutory Discretionary	
Residential Advice - Provision of site meeting and construction drawing of front garden showing compliance with Vehicle Crossing Policy requirements. Aerial view drawing setting out hard standing area, landscaping and drainage requirements:										
Standard Visit - within 4 weeks	130.83	26.17	157.00	137.50	27.5	165.00	5%	S184, Highways Act 19080	Statutory Discretionary	
<b>19b. Vehicle Access Protection Marking</b>										
Application fee (non refundable)				50.00		50.00		Reg 4, Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Marking (for a length of up to 5 metres)				150.00		150.00		Reg 4, Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Marking (for each additional metre over and above 5 metres)				20.00		20.00		Reg 4, Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
<b>20. Street Works Licence</b>										
Licence Fee (VAT exempt)	745		745	1,000.00		1,000.00	34%	Schedule 3, New Roads & Street Works Act 1991	Statutory Discretionary	
Where officers involvement exceeds the statutory functions, as required by the terms of the licence, additional time will be charged to the nearest half an hour (hourly rate shown)	147		147	155.00		155.00	5%	Schedule 3, New Roads & Street Works Act 1991	Statutory Discretionary	
<b>21. Tables &amp; Chairs on the Highway licence (please note planning permission is likely to be needed)</b>										
Issue of licence (subject to successful application)	880		880	924.00		924.00	5%	S 32, London Local Authorities Act 1990	Statutory Discretionary	Non Executive Licensing - Council Approval Required
Annual renewal of licence (subject to successful application)	880		880	924.00		924.00	5%	S 32, London Local Authorities Act 1990	Statutory Discretionary	
<b>22. Adding or changing a name of an existing property or</b>										
A charge to make amendments to the National Land and Property Gazetteer										
Minimum charge (up to one hour of officer time)	58		58	60.90		60.90	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Any period of time in excess of one hour to the nearest half an hour (hourly rate shown)	98		98	102.90		102.90	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>23. Temporary traffic restrictions for highway works (planned) (exempt VAT)</b>										
Standard charge for one order	2,270		2,270	replaced		replaced		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Standard charge for one order up to 1 week				2,390.00		2,390.00		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	

## Community Fees &amp; Charges

## Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Standard charge for one order > 1 week but < 3 months				2,580.00		2,580.00		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Standard charge for one order > 3 months but < 18 months				4,050.00		4,050.00		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
<b>24. Temporary traffic restrictions for highway works (emergency) (exempt VAT)</b>										
Standard charge for one order	1,625		1,625	1,906.00		1,906.00	17%	Reg 4, Local Authorities (Transport Charges) Regulations	Statutory Discretionary	
<b>25. Preparation of plans of temporary traffic restrictions / diversion</b>										
** Note: A quotation will be provided based on the nature and extent of the works requested.										
Minimum charge (up to 2 hrs of officer time)	191		191	200.00		200.00	5%	Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Any period of time in excess of one hour to the nearest half an hour (hourly rate shown)	98		98	100.00		100.00	2%	Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
<b>26. Damage to footpaths, street lighting etc (outside scope of VAT)</b>										
Recharges for damage caused to footpaths/street lighting/street furniture (administration on-cost added to direct contractor cost).										
Cost Of works (Administrative costs)										
£0 to £2000	25% of minimum £190		25% of minimum £190	25% or minimum £200		25% of minimum £200		S 131, Highways Act 1980	Statutory Prescribed	
£2,001 and over	25%		25%	25%		25%		S 131, Highways Act 1980	Statutory Prescribed	
<b>27. Memorial Seats On the Highway/Open Spaces (outside scope of VAT)</b>										
Charge for the supply and installation of a standard highway seat (1.8m) as a memorial, dedication or sponsored gift, including the supply and fixing of commemorative plaque.	The cost of supplying & fixing the seat incl. plaque plus 10% administration fee		The cost of supplying & fixing the seat incl. plaque plus 10% administration fee	The cost of supplying & fixing the seat incl. plaque plus 10% administration fee		The cost of supplying & fixing the seat incl. plaque plus 10% administration fee		Section 1, Parish Councils Act 1957 and S 93 Local Government Act and Localism Act 2011	Discretionary	
Charge for the supply and installation of a standard parks seat (1.8m) as a memorial, dedication or sponsored gift, including the supply and fixing of commemorative plaque.			POA	POA		POA		Section 1, Parish Councils Act 1957 and S 93 Local Government Act and Localism Act 2011	Discretionary	
<b>28. Civic Centre Lettings (exempt VAT)</b>										
<b>Council Chamber:</b>										
Mon-Fri (1st hour)	245		245	258.00		258.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	80		80	84.00		84.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Saturday (1st hour)	300		300	315.00		315.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	100		100	105.00		105.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Sunday (1st hour)	400		400	420.00		420.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	120		120	126.00		126.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>Committee Rooms 1 &amp; 2 or Gallery:</b>										
Mon-Fri (1st hour)	170		170	179.00		179.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	

**Community Fees & Charges**

**Appendix 2**

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Each Additional Hour	57		57	60.00		60.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Saturday (1st hour)	210		210	220.50		220.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	68		68	72.00		72.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Sunday (1st hour)	270		270	284.00		284.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	80		80	84.00		84.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>Members' Lounge (By Special Arrangement):</b>										
Mon-Fri (1st hour)	220		220	231.00		231.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	68		68	72.00		72.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Saturday (1st hour)	255		255	270.00		270.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	80		80	84.00		84.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Sunday (1st hour)	315		315	331.00		331.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	104		104	110.00		110.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>Committee Rooms 3,5,6:</b>										
Mon-Fri (1st hour)	105		105	111.00		111.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	38		38	40.00		40.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Saturday (1st hour)	135		135	142.00		142.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	49		49	52.00		52.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Sunday (1st hour)	160		160	168.00		168.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Each Additional Hour	57		57	60.00		60.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>Training Room Hire</b>				-						
per hour or part thereof	40		40	42		42	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Half Day	120		120	126.00		126.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Full Day	200		200	210.00		210.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>29.Civic Centre Visitors Car Park Charges</b>										
Up to 1 Hour	1.33	0.27	1.6	1.33	0.27	1.60	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Up to 2 Hours	2.17	0.43	2.6	2.17	0.43	2.60	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Up to 3 Hours	3.92	0.78	4.7	3.92	0.78	4.70	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Up to 6 Hours	6.67	1.33	8	6.67	1.33	8.00	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
6-24 Hours	12.50	2.50	15	12.50	2.50	15.00	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>30. Special Refuse Collection (outside scope for VAT)</b>										
Hourly rate (Minimum charge of one hour)	260		260	273.00		273.00	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
<b>30 a. Special Waste Service</b>										
(Non business supply; outside the scope of VAT)										
Up to 4 items (both recycable and non recycable)	35		35	40		40	14%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Up to 8 items (both recycable and non recycable)	55		55	60		60	9%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Up to 12 items (both recycable and non recycable)	75		75	80		80	7%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Landlords/Agents-Up to 8 items	65		65	70		70	8%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Landlords/Agents-Over 8 items	100		100	110		110	10%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Additional charge for Premium Collection Service (24 hour removal)	22		22	23		23	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Single item-Mattress	12		12	14		14	17%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Clearance from inside property (5 items)	75		75	80		80	7%	S45 Environmental Protection Act 1990	Statutory Discretionary	
House clearance	POA		POA	POA		POA		S45 Environmental Protection Act 1990	Statutory Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>31. Garden Waste Collection(outside scope for VAT)</b>										
Resident charge for Garden Waste collection full year service fortnightly full rate	75		75	75.00		75.00	0%	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
Resident charge for Garden Waste collection full year service fortnightly concessionary rate for residents on means tested benefits	25		25	25.00		25.00	0%	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
Resident charge for Garden Waste summer collection service (May-Oct) fortnightly full rate	40		40	40.00		40.00	0%	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
Resident charge for Garden Waste summer collection service (May-Oct) fortnightly concessionary rate for residents on means tested benefits	15		15	15.00		15.00	0%	Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
<b>32. Supply of Bins – Sales</b>										
New/Additional/Change of 240 Litre Wheeled Bin	63.00		63	66.50		66.50	6%	S47 Environmental Protection Act 1990	Statutory Discretionary	
1,100 Litre bin (flats, new developments)	562.50	112.50	675	562.50	112.50	675.00	0%	S47 Environmental Protection Act 1990	Statutory Discretionary	
1280 litre recycling bin	641.67	128.33	770	641.67	128.33	770.00	0%	S47 Environmental Protection Act 1990	Statutory Discretionary	
New Garden waste bin hire	5.00		5	5.00		5.00	0%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Food waste bins (7L and 23L) - issue of 3rd bin and above at premise	4.17	0.83	5	4.38	0.88	5.25	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Bio-bags (pack of 50)	2.17	0.43	2.60	2.29	0.46	2.75	6%	S47 Environmental Protection Act 1990	Statutory Discretionary	
<b>33. Trade Waste bin charges</b>										
Replacement 120/240 litre trade bin	53	11	63	55.13	11.03	66.15	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Replacement 360 litre trade bin	53	11	63	55.13	11.03	66.15	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Replacement 660 litre trade bin	433.33	86.67	520	455.00	91.00	546.00	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Replacement 1100 litre trade bin	566.67	113.33	680	595.00	119.00	714.00	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Replacement 1280 litre trade bin	641.67	128.33	770	673.75	134.75	808.50	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Reinstatement of suspended trade contract	141.67	28.33	170	148.75	29.75	178.50	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Provision of replacement key	70.83	14.17	85	74.38	14.88	89.25	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
Bin Removal	8.75	1.75	10.5	9.19	1.84	11.03	5%	S47 Environmental Protection Act 1990	Statutory Discretionary	
** Note: All new trade contracts must be paid by Direct Debit										
<b>33a. Trade Refuse Collection (Outside scope for VAT)</b>										
120 Litre bin (weekly charge)	6.90		6.90	7.25		7.25	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
240 Litre bin (weekly charge)	7.80		7.80	8.19		8.19	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
360 Litre bin (weekly charge)	8.70		8.70	9.14		9.14	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
660 Litre bin (weekly charge)	10.80		10.80	11.34		11.34	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
1,100 Litre bin (weekly charge)	15.10		15.10	15.86		15.86	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Sack collection ( per sack, min 3 per week)	1.25		1.25	2.00		2.00	60%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Ad-hoc trade collection - on normal scheduled day - Charges as per schedule, minimum £30										
Ad-hoc trade collection - not on scheduled day - Double the charges above, minimum £30										
<b>33b. Collections for Trade Recycling (Outside scope for VAT)</b>										
240 Litre bin (weekly charge)	6.30		6.30	6.62		6.62	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
660 Litre bin (weekly charge)	8.95		8.95	9.40		9.40	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
1,280 Litre bin (weekly charge)	11.10		11.10	11.66		11.66	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Sack collection ( per sack, min 3 per week)	1.90		1.90	1.30		1.30	-32%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Paper Collection per sack				1.30		1.30		S45 Environmental Protection Act 1990	Statutory Discretionary	
Ad-hoc trade collection - on normal scheduled day			charge per bin size plus £5	charge per bin size plus £5.50		charge per bin size plus £5.50		S45 Environmental Protection Act 1990	Statutory Discretionary	
Ad-hoc trade collection - not on scheduled day			twice bin size plus £10	twice bin size plus £10.5		twice bin size plus £10.5		S45 Environmental Protection Act 1990	Statutory Discretionary	
<b>33c. Commercial Food Waste Collection</b> <i>(Non business supply;outside the scope of VAT)</i>										
140L (per collection)-Standard price	8.20		8.2	8.61		8.61	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	



## Community Fees &amp; Charges

## Appendix 2

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
140L (per collection)-Concessionary price	7.10		7.1	7.46		7.46	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
240L (per collection)-Standard price	15.75		15.75	16.54		16.54	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
240L (per collection)-Concessionary price	11.80		11.8	12.39		12.39	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
<b>33d. Commercial Waste Removal Service</b>										
(if the council acts under the EPA 1990 s45(1) when providing this service, it will be non business. If it amounts to industrial waste, then the supply will be standard rated.)										
Hire of vehicle and driver-Full day	500.00	100.00	600.00	525.00	105.00	630.00	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Hire of vehicle and driver-half day	270.83	54.17	325.00	284.38	56.88	341.25	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Disposal charge for each load of specific waste (concrete,soil,subsoil or rubble)	170.83	34.17	205.00	179.38	35.88	215.25	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Disposal charge for mixed waste (per tonne)	250.00	50.00	300.00	262.50	52.50	315.00	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
<b>33e. Confidential Waste</b>										
(Standard rated VAT)										
External businesses (per collection)	10.42	2.08	12.50	10.94	2.19	13.13	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Schools and Internal services (per collection)	8.33	1.67	10.00	8.75	1.75	10.50	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Confidential waste sack per collection				5.25	1.05	6.30		S45 Environmental Protection Act 1990	Statutory Discretionary	
<b>33f. Out of Borough collections</b>										
Out of borough collections up to 15 miles outside borough boundary										
Price per mile > 1mile	1.00	0.20	1.20	1.05	0.21	1.26	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Ad-hoc trade collection (in addition to charge per mile)	20.00	4.00	24.00	21.00	4.20	25.20	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Refuse:										
120 Litre bin (weekly charge additional to charge per mile)	6.90	1.38	8.28	7.25	1.45	8.69	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
240 Litre bin (weekly charge additional to charge per mile)	7.80	1.56	9.36	8.19	1.64	9.83	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
360 Litre bin (weekly charge additional to charge per mile)	8.70	1.74	10.44	9.14	1.83	10.96	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
660 Litre bin (weekly charge additional to charge per mile)	10.80	2.16	12.96	11.34	2.27	13.61	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
1,100 Litre bin (weekly charge additional to charge per mile)	15.10	3.02	18.12	15.86	3.17	19.03	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Recycling										
240 Litre bin (weekly charge additional to charge per mile)	6.30	1.26	7.56	6.62	1.32	7.94	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
660 Litre bin (weekly charge additional to charge per mile)	8.95	1.79	10.74	9.40	1.88	11.28	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
1,280 Litre bin (weekly charge additional to charge per mile)	11.10	2.22	13.32	11.66	2.33	13.99	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
<b>34. Clearance of contaminated wheeled bin (domestic, recycling or trade) reported by crew (i.e. "Heavy" or "contaminated" etc.) (Outside scope for VAT)</b>										
"2 wheeled" bin	45		45	47.50		47.50	6%	S45/46 Environmental Protection Act 1990	Statutory Discretionary	
"4 wheeled" bin	87		87	91.50		91.50	5%	S45/46 Environmental Protection Act 1990	Statutory Discretionary	
<b>35. Civic Amenity Site - Trade Waste Charges (outside scope of VAT)</b>										
Disposal of residual trade waste (per tonne)	260		260	273.00		273.00	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Minimum charge	90		90	94.50		94.50	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Disposal of Green waste or cardboard (per tonne)	77		77	81.00		81.00	5%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Minimum charge	23		23	24.50		24.50	7%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Disposal of Scrap Metal (per tonne)	No charge		No charge	No charge		No charge				
Trade Mattress (price per mattress)	18		18	19.00		19.00	6%	S45 Environmental Protection Act 1990	Statutory Discretionary	
Household Recyclable waste bought to site by non residents, charge per car load	20		20	21.00		21.00	5%	S46 Environmental Protection Act 1990	Statutory Discretionary	
<b>36. Public Conveniences (outside scope of VAT)*</b>										
A.P.C charges	0.20		0.20	0.20		0.20	0%	s87, Public Health Act 1936	Statutory Discretionary	
<b>37. Car Parking Charges</b>										
37a. On-street charges (outside scope of VAT)								s45/46 Road Traffic Regulation Act 1984		
<b>ZONE A (Pinner)</b>										
BRIDGE STREET (per 20mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
MARSH ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE B (Stanmore)</b>										
CHURCH ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
COVERDALE CLOSE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
MERRION AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
RECTORY LANE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
THE BROADWAY (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
STANMORE HILL (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE C (Wealdstone)</b>										
SANDRIDGE CLOSE (long stay - per visit)	4.20		4.20	4.20		4.20	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE CA (Wealdstone East)</b>										
CANNING ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
GORDON ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
GRAHAM ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
GRANT ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
HIGH STREET (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
LADYSMITH ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
LOCKET ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
MASONS AVE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
MONTROSE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
SPENCER ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
THOMSON ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
HEADSTONE DRIVE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
WOLSELEY ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE D (Harrow)</b>										
COLLEGE ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
GREENHILL WAY (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
HEADSTONE ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
JUNCTION ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
LYON ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
ST JOHN'S ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
STATION ROAD SLIP ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE E (Harrow)</b>										
GROVE HILL (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
LANSDOWNE ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
LOWLANDS ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
PETERBOROUGH ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
WHITEHALL ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE F (Harrow)</b>										
BONNERSFIELD LANE, near Station Rd junction (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
BONNERSFIELD LANE, between Courtfield Ave and Northwick Pk Rd (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
BONNERSFIELD LANE, beyond Northwick Park Road (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
CRYSTAL WAY (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
FLAMBARD ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
SHEEPCOTE ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
STATION ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE H (Stanmore)</b>										
LONDON ROAD (per 30 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
COURT DRIVE (per 30 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
BROCKLEYSIDE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
LONDON ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE K (Harrow)</b>										
BLAWITH ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
DOMINION PARADE (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
HIGH MEAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
NIBTHWAITE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
STATION ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE L (Rayners Lane)</b>										
ALEXANDRA AVENUE (20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
IMPERIAL DRIVE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
RAYNERS LANE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
VILLAGE WAY EAST (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
WARDEN AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	

## Community Fees &amp; Charges

## Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>ZONE M (South Harrow)</b>										
BROOKE AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
BROOKE AVENUE (long stay - per visit)	4.20		4.20	4.20		4.20	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
EASTCOTE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
NORTHOLT ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
PARKFIELD ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
SCARSDALE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
SHERWOOD ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
SOUTH HILL AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
SOUTH HILL AVENUE (long stay - per visit)	4.20		4.20	4.20		4.20	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
STANLEY ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
WARGRAVE ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
WHITBY ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE N (Sudbury Hill)</b>										
CAVENDISH AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
FERNBANK AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
GREENFORD ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
ROSEBANK AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE P (Harrow)</b>										
ROSSLYN CRESCENT (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE R (Harrow)</b>										
WOODLANDS ROAD (per 20 mins)	0.80		0.80	0.80		0.80	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE S (Harrow)</b>										
ELMWOOD AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE TA (Edgware South)</b>										
HANDEL WAY (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
MEAD ROAD (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
WHITCHURCH LANE (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE TB (Edgware North)</b>										
CANONS DRIVE (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
EDGWARE ROAD (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
MONTGOMERY ROAD (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
RYE WAY (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE U (Pinner road &amp; County Roads)</b>										
BEDFORD ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
DEVONSHIRE ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
OXFORD ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
PINNER ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
PINNER VIEW (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
RUTLAND ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
NEPTUNE ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE V (West Harrow)</b>										
UNNAMED ROAD off Vaughan Road (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE W (West Harrow)</b>										
BLENHEIM ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
THE GARDENS (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>ZONE X (Burnt Oak)</b>										
BACON LANE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
BURNT OAK BROADWAY (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
COLUMBIA AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
NORTHOLME GARDENS (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
OAKLEIGH AVENUE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
THE CHASE (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
THE HIGHLANDS (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
VANCOUVER ROAD (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Kenton Pay and display zone</b>										
KENTON ROAD (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
MAYFIELD AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
WILLOWCOURT AVENUE (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Pay and display bays (not in CPZs)</b>										

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
ARGYLE ROAD, NORTH HARROW (per 20mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
PINNER ROAD, NORTH HARROW (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
STATION ROAD, NORTH HARROW (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
MARLBOROUGH HILL (long stay - per visit)	4.20		4.20	4.20		4.20	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
HEADSTONE DRIVE outside Kodak (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
HIGH STREET stand alone in Edgware (per 20 mins)	0.50		0.50	0.50		0.50	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
MILTON ROAD (per20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
STATION ROAD North Harrow (per 20 mins)	0.30		0.30	0.30		0.30	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
UXBRIDGE ROAD, Hatch End (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
CS CANONS STATION (per 20 mins)	0.10		0.10	0.10		0.10	0%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>37b. Off-street Parking</b>										
s35 Road Traffic Regulation Act 1984								s35 Road Traffic Regulation Act 1984		
Note: Off street parking is VAT liable.										
<b>Queens House (Multi storey)</b>										
Long stay - per visit	3.50	0.70	4.20	3.50	0.70	4.20	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Davy House</b>										
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Vaughan Road</b>										
Long stay - per visit	3.50	0.70	4.20	3.50	0.70	4.20	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Greenhill Way</b>										
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Grimsdyke Road</b>										
Per 60 minutes	0.17	0.03	0.20	0.17	0.03	0.20	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>St Johns Road</b>										
Per 60 mins	1.17	0.23	1.40	1.17	0.23	1.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Palmerston Rd</b>										
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Peel House (Multi storey)</b>										
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Cambridge Rd</b>										
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Chapel Lane</b>										
Long stay - per visit	9.50	1.90	11.40	9.50	1.90	11.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Love Lane</b>										
Long stay - per visit	9.50	1.90	11.40	9.50	1.90	11.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Waxwell Lane</b>										
Long stay - per visit	9.50	1.90	11.40	9.50	1.90	11.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>The Broadway</b>										
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Stanmore</b>										
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>West House</b>										
up to 30mins	Free		Free	Free		Free		s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Per 60 mins	0.67	0.13	0.80	0.67	0.13	0.80	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Over 6 hrs	9.50	1.90	11.40	9.50	1.90	11.40	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Kenton Lane and Kinghill Drive, Belmont, Whitchurch Playing Fields (Wemborough)</b>										
P&D (per hour)	0.17	0.03	0.20	0.17	0.03	0.20	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>37c. On Street Residents Permits (outside scope of VAT)</b>										
s45 Road Traffic Reg Act 1984										
<b>Residents Permits : Annual Charges</b>										
1st Vehicle	75		75	79.00		79	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
2nd Vehicle	110		110	116.00		116	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
3rd Vehicle	145		145	152.00		152	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
4th Vehicle	185		185	195.00		195	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
Environmentally Friendly Vehicles	No charge		No charge	No charge		No charge			Statutory Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>Housing Residents Permits</b>										
Environmentally Friendly Vehicles				No charge		No charge				
1st Vehicle				79.00		79		s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
2nd Vehicle				116.00		116		s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
3rd Vehicle				152.00		152		s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
4th Vehicle				195.00		195		s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<p>Officers have reviewed the issue of permits and the administrative costs. Permits will continue to be issued for 12 months, and an administration fee of £25 for the surrender of a permit. Whole months only are refunded. Where the amount to be refunded is equal to or less than the administration fee, no refund will be made. This practice has been in place for some time.</p> <p>Permits will only be issued for 12 months, but no charge will be made for a change in registration of the vehicle.</p>										
<b>37d. On Street Visitors Permits (outside scope of VAT). s45 Road Residents Permits (book of 10)</b>										
Note: (50% discount on visitor permits for senior citizens, or disabled residents in receipt of disability benefits or attendance allowance).										
All visitors permits (book of 10)	18.50		18.50	19.50		19.50	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>37e. Off - Street Business Permits (Car Parks). s35 Road Traffic Regulation Act 1984</b>										
<b>Pinner, Wealdstone</b>										
Reg. No. Specific: 3 months	238	48	286	238.33	48	286	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. Specific: 6 months	455.00	91.00	546	455.00	91.00	546	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. Specific: Annual	867	173	1,040	866.67	173	1,040	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Company: per annum - marked specific bay	1033	207	1,240	1,033.33	207	1,240	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>North Harrow</b>										
Reg. No. Specific: 3 months	167	33	200	166.67	33	200	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. Specific: 6 months	319.17	63.83	383	319.17	63.83	383	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. Specific: Annual	606.67	121.33	728	606.67	121.33	728	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Company: per annum - marked specific bay	773.33	154.67	928	773.33	154.67	928	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Central Harrow - Long Stay</b>										
Reg. No. specific: 3 months	200.00	40.00	240	200.00	40.00	240	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. specific: 6 months	382.50	76.50	459	382.50	76.50	459	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. specific: Annual	728.33	145.67	874	728.33	145.67	874	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Company: per annum - marked specific bay	895.00	179.00	1,074	895.00	179.00	1,074	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Central Harrow - short stay</b>										
Reg. No. specific: 3 months	286	57	343	285.83	57	343	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. specific: 6 months	545.83	109.17	655	545.83	109.17	655	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. specific: Annual	1040.00	208.00	1,248	1,040.00	208.00	1,248	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
Company: per annum - marked specific bay	1206.67	241.33	1,448	1,206.67	241.33	1,448	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>Contract Parking at Queens House Car Park: Season ticket (per annum)</b>										
	810.00	162.00	972	810.00	162.00	972	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>37f. On - Street Business Permits (outside scope of VAT). s45 Road Stanmore</b>										
Reg. No. specific: 3 months	335		335	352.00		352	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. specific: 6 months	415		415	436.00		436	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
Reg. No. specific: Annual	600		600	630.00		630	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
Company: per annum	785		785	825.00		825	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>All zones (except Stanmore)</b>										
Reg specific 12 months	450		450	473.00		473	5%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>37g. Business Permits Environmentally Friendly Vehicles</b>										
Reg specific 12 months	No charge		No charge	No charge		No charge			Statutory Discretionary	
<p>** Note: Environmentally friendly vehicles are those propelled by electricity, compressed natural gas, methane gas, liquefied petroleum gas (LPG), hydrogen, methanol or ethanol. Evidence such as vehicle registration document is required to qualify for free parking</p>										

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>38. Road Traffic Regulation (outside scope of VAT)</b>										
** Note: Charges to provide road space for various works plus the stationing of vehicles and equipment have been reviewed and changes are proposed. These proposals are in line with the charges and procedures of neighbouring authorities. Dispensations are used to provide parking for contractors working in a specific locality.										
Parking dispensation - per vehicle for two weeks - category town centre	66		66.00	69.50		69.50	5%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Parking dispensation - per vehicle for one week - category town centre				37.00		37.00		Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Parking dispensation - per vehicle for one day - category town centre				8.00		8.00		Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Parking dispensation - per vehicle for two weeks - category district centre	55		55.00	58.00		58.00	5%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Parking dispensation - per vehicle for one week - category district centre				31.00		31.00		Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Parking dispensation - per vehicle for one day - category district centre				7.00		7.00		Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Parking dispensation - per vehicle for two weeks - category local	43		43.00	45.50		45.50	6%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Parking dispensation - per vehicle for one week - category local				24.00		24.00		Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Parking dispensation - per vehicle for one day - category local				6.00		6.00		Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Suspension of parking places administration >14 days notice	38		38.00	40.00		40.00	5%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Suspension of parking places administration 2-14 days notice	77		77.00	81.00		81.00	5%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Suspension of parking places administration less than 2 days notice	114		114.00	120.00		120.00	5%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Note: Initial application fee no longer includes one bay for one day				-						
2a. Suspension of parking places - bay per day - town centre	31		30.50	32.00		32.00	5%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
2a. Suspension of parking places - bay per day district centre	23		23.00	24.50		24.50	7%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
2a. Suspension of parking places - bay per day local	18		17.50	18.50		18.50	6%	Reg 3 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Note: Where bays are not individually marked, for charging purposes, a bay is a continuous length of 5 metres or part thereof.	0			0						
Health Care Permits - LA's and HA's	27		27.00	28.50		28.50	6%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
Health Care Permits - External companies	142		142.00	150.00		150.00	6%	s45/46 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>39. Parking discretionary Lettings (outside scope of VAT)</b>										
Peel House (per hour)	82		82.00	82.00		82.00	0%	s35 Road Traffic Regulation Act 1984	Statutory Discretionary	
<b>40. Pest Control</b>										
<b>(Pest that are of public health significance)</b>										
<b>40a (i) Rats and Mice</b>										
Domestic premises (price for a course of treatment, up to three visits)	108.33	21.67	130.00	114.17	22.83	137.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Domestic premises (additional visit and treatment as part of a course of treatment)	30.00	6.00	36.00	31.67	6.33	38.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Commercial premises (per visit, min 2 visits)	122.50	24.50	147.00	129.17	25.83	155.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Commercial additional half-hour thereafter	49.17	9.83	59.00	51.67	10.33	62.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>40a (ii) Bed Bugs</b>										
Residential premises (3 bed semi size property) (min 2 visits).	218.33	43.67	262.00	229.17	45.83	275.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Bed bugs per additional bedroom (At the same treatment)	23.33	4.67	28.00	24.58	4.92	29.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>40a (iii) Cockroaches</b>										
Gel baits (for two sequential visits to one premises) (3 bed semi size property)	122.50	24.50	147.00	129.17	25.83	155.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Cockroaches per additional bedroom (At the same treatment)	23.33	4.67	28	24.58	4.92	29.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>40b. Wasps</b>										
Colony killed but nest not removed	67.50	13.50	81	70.83	14.17	85.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Additional colony treated at the same time as the initial treatment	20.00	4.00	24	21.25	4.25	25.50	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>Other Pest Control Services</b>										
Domestic premises	126.67	25.33	152	133.33	26.67	160.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Commercial premises (per visit) Minimum charge as priorities allow. This charge is due to resource constraints, when it may not be possible to offer this service in the case of large block treatments.	126.67	25.33	152	133.33	26.67	160.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>40d Fleas</b> (one visit)	122.50	24.50	147	129.17	25.83	155.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>40e Other insects</b> (one visit)	152.50	30.50	183	162.50	32.50	195.00	7%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>40f Squirrels</b> (Domestic owner/occupied properties) (2 visits 5 days apart)	102.50	20.50	123	108.33	21.67	130.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Pest proofing (labour per hour)	49.17	9.83	59	51.63	10.33	61.95	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Survey fee (refundable against treatment if accepted)	24.17	4.83	29	25.42	5.08	30.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Missed appointment fee	24.17	4.83	29	25.42	5.08	30.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Dead animal collection and disposal service (outside scope of VAT)	29.17	5.83	35	30.83	6.17	37.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Stray dog return to owner within borough	40.83	8.17	49	42.92	8.58	51.50	5%	s149 Environmental Protection Act 1990	Statutory Discretionary	
Stray dog return to owner from kennels	60.83	12.17	73	64.17	12.83	77.00	5%	s149 Environmental Protection Act 1990	Statutory Discretionary	
Charge for kennelling initial administration fee	16		16	17.00		17.00	6%	s149 Environmental Protection Act 1990	Statutory Discretionary	
Charge for kennelling at cost (per day)	10.5		10.5	11.00		11.00	5%	s149 Environmental Protection Act 1990	Statutory Discretionary	
<b>40g</b>										
Rat Flap				137.50	27.50	165.00		S93 - Local Government Act / Localism Act 2011	Statutory Discretionary	
CCTV Inspection				109.17	21.83	131.00		S93 - Local Government Act / Localism Act 2011	Statutory Discretionary	
<b>41. Condemnation Certificate for Food Considered Unfit for Human Consumption (outside scope of VAT)</b>										
The fee is per half hour. The fee reflects the cost of undertaking the service with two officer visits.	137		137	143.85		143.85	5%	s45 Food Safety Act 1990	Statutory Discretionary	
<b>42. Amendments to Registers (outside scope of VAT)</b>										
Where a fee can be charged, the fee reflects the cost of undertaking the service	61		61	64.05		64.05	5%	s45 Food Safety Act 1990	Statutory Discretionary	
<b>43. Training Courses (exempt VAT)</b>										
a. Level 2 Certificate in Food Hygiene or Health & Safety	89		89	90.00		90.00	1%	S93 - Local Government Act / Localism Act 2011	Discretionary	
b. Level 2 Certificate in Food Hygiene exam resit	24		24	25.00		25.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
c. Basic Food Hygiene Update – Level 1	57		57	59.00		59.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
d. Level 3 Food Hygiene Course (3 Days)	255		255	255.00		255.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
e. Level 3 Food Hygiene Course Exam resit	165		165	173.25		173.25	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
h. Level 4 Food Hygiene Course (5 Days)	650		650	682.50		682.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
i. Level 4 Food Hygiene Course Exam Re-sit	175		175	183.75		183.75	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
l. Half Day Course	50		50	50.00		50.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
m. Full Day Course	90		90	90.00		90.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
n. Level 2 Certificate in Food Hygiene taught in a client's own premises within the Borough. Up to a maximum of 25 persons per course. Additional charges for any travel outside the borough, subject to full recovery of costs and administration.	On agreement		On agreement	On agreement		On agreement		S93 - Local Government Act / Localism Act 2011	Discretionary	
o. National Certificate for Personal License Holders, level 2 qualification.	215		215	225.75		225.75	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
p. Standard fee for up to 15 candidates	1060		1060	1,113.00		1,113.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
q. Additional fee per candidate over 15 (subject to maximum of 25 persons)	48		48	50.40		50.40	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
r Other classroom based								S93 - Local Government Act / Localism Act 2011		
Level 1 Health & Safety	50		50	50.00		50.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Level 3 Health & Safety	255		255	255.00		255.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Risk Assessment	50		50	50.00		50.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Level 2 Risk Assessment	79		79	83.00		83.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Level 3 Risk Assessment	255		255	255.00		255.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Manual Handling	50		50	50.00		50.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Lone Working	50		50	50.00		50.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Stress	50		50	50.00		50.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	







Community Fees & Charges

Appendix 2

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	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Statutory dog return fee	25		25	25		25	0%	Reg 2 - Environmental Protection (Stray Dogs) Regulations 1992/288; pursuant to s149 EPA 1990	Statutory Prescribed	
<b>55. Local Authority Pollution Control</b>										
<b>55a. Application Fee</b>										
Standard Process	1,579		1,579	1,579		1,579	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional fee for operating without a permit	1,137		1,137	1,137		1,137	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVRI, SWOBs and Dry Cleaners Reduced Fee Activities	148		148	148		148	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVR I & II combined	246		246	246		246	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Other Reduced Fee Activities	346		346	346		346	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities: Additional fee for operating without a permit	68		68	68		68	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant for the 1 <sup>st</sup> & 2 <sup>nd</sup> applications	1,579		1,579	1,579		1,579	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
For the 3 <sup>rd</sup> to 7 <sup>th</sup> applications	943		943	943		943	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
For the 8 <sup>th</sup> and subsequent applications	477		477	477		477	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts										
<b>55b Annual Subsistence Charge</b>										
Standard process Low	739		739	739		739	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional amounts charged where a permit is for a combined Part B and waste installation	99		99	99		99	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard process Medium	1,111		1,111	1,111		1,111	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional amounts charged where a permit is for a combined Part B and waste installation	149		149	149		149	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard process High	1,672		1,672	1,672		1,672	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional amounts charged where a permit is for a combined Part B and waste installation	198		198	198		198	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities Low	76		76	76		76	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities Med	151		151	151		151	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities High	227		227	227		227	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	

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	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
PVR I & II combined Low	108		108	108		108	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVR I & II combined Medium	216		216	216		216	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
PVR I & II combined High	326		326	326		326	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Other Reduced Fee Activities Low	218		218	218		218	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Other Reduced Fee Activities Medium	349		349	349		349	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Other Reduced Fee Activities High	524		524	524		524	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 1st & 2nd permits Low	618		618	618		618	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 1st & 2nd permits Medium	989		989	989		989	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 1st & 2nd permits High	1,484		1,484	1,484		1,484	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 3rd to 7th permits Low	368		368	368		368	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 3rd to 7th permits Medium	590		590	590		590	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 3rd to 7th permits High	884		884	884		884	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 8th and subsequent permits Low	189		189	189		189	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 8th and subsequent permits Medium	302		302	302		302	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard Mobile Plant 8th and subsequent permits High	453		453	453		453	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Late payment Fee	50		50	50		50	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Where a Part B installation is subject to reporting under the E-PRTR										
<b>55c Transfer and Surrender</b>										
Standard process transfer	162		162	162		162	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard process partial transfer	476		476	476		476	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
New operator at low risk reduced fee activity (extra one-off subsistence charge)	75		75	75		75	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced fee activities: partial transfer	45		45	45		45	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	

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	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>55d Temporary Transfer for mobiles</b>								Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016		
First transfer	51		51	51		51	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Repeat following enforcement or warning	51		51	51		51	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
<b>55e Substantial Changes s10 &amp; s11</b>								Environmental Permitting (England and Wales) Regulations 2010(a) and Environmental Permitting (England and Wales) Regulations 2016		
Standard Process	1,005		1,005	1,005		1,005	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Standard process where the substantial change results in a new PPC activity	1,579		1,579	1,579		1,579	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Reduced Fee Activities	98		98	98		98	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
<b>55f LA-IPPC Fees &amp; Charge (Local Authority Integrated Pollution, prevention and control.)</b>										
Application	3,218		3,218	3,218		3,218	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Additional fee for operating without a permit	1,137		1,137	1,137		1,137	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Annual Subsistence Low Risk	1,384		1,384	1,384		1,384	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Annual Subsistence Medium Risk	1,541		1,541	1,541		1,541	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Annual Subsistence High Risk	2,233		2,233	2,233		2,233	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Substantial Variation	1,309		1,309	1,309		1,309	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Transfer	225		225	225		225	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Partial Transfer	668		668	668		668	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
Surrender	668		668	668		668	0%	Environmental Permitting (England and Wales) Regulations 2010(a) and Regulation 66, Environmental Permitting (England and Wales) Regulations 2016	Statutory Discretionary	
<b>56. Application for a new premises or club premises licence or to vary a premises or a club premises licence</b>										
Non domestic Rateable Value Band										
£0 to £4,300	100		100	100		100	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
£4,301 to £33,000	190		190	190		190	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
£33,001 to £87,000	315		315	315		315	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
£87,001 to £125,000	450		450	450		450	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	

## Community Fees &amp; Charges

## Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
£125,001 and above	635		635	635		635	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
<b>57. Application fee for Premises exclusively or primarily in the business of selling alcohol for consumption on the premises</b>										
Band D	900		900	900		900	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band E	1905		1905	1905		1905	0%	Regulation 4 & Schedule 2, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
<b>58. Annual renewal fee for premises or club premises licence</b>										
Band A	70		70	70		70	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band B	180		180	180		180	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band C	295		295	295		295	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band D	320		320	320		320	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band E	350		350	350		350	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
<b>58A. Annual renewal fee for Premises exclusively or primarily in the business of selling alcohol for consumption on the premises</b>										
Band D	640		640	640		640	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Band E	1050		1050	1050		1050	0%	Regulation 5 and Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
<b>59. Exceptionally large events</b>										
Number in attendance at any one time										
5,000 to 9,999	1,000		1,000	1,000		1,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
10,000 to 14,999	2,000		2,000	2,000		2,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
15,000 to 19,999	4,000		4,000	4,000		4,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
20,000 to 29,999	8,000		5,000	8,000		5,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
30,000 to 39,999	16,000		16,000	16,000		16,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
40,000 to 49,999	24,000		24,000	24,000		24,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
50,000 to 59,999	32,000		32,000	32,000		32,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
60,000 to 69,999	40,000		40,000	40,000		40,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
70,000 to 79,999	48,000		48,000	48,000		48,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
80,000 to 89,999	56,000		56,000	56,000		56,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
90,000 and over	64,000		64,000	64,000		64,000	0%	Regulation 4 & Schedule 3, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
<b>60. Personal Licences, Temporary Events &amp; Other Fees</b>										
Application for a grant or renewal of personal licence	37		37	37		37	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Theft, loss etc. of premises licence or summary	10.5		10.5	10.5		10.5	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Application for a provisional statement where premises being built etc	315		315	315		315	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval	
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20					
Notification of change of name or address	10.5		10.5	10.5		10.5	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Application to vary licence to specify individual as premises supervisor	23		23	23		23	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Application for transfer of premises licence	23		23	23		23	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Interim authority notice following death etc of licence holder	23		23	23		23	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Theft, loss etc of certificate or summary	10.5		10.5	10.5		10.5	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Notification of change of name or alteration of rules of club	10.5		10.5	10.5		10.5	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Change of relevant registered address of club	10.5		10.5	10.5		10.5	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Temporary Event Notice	21		21	21		21	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Theft, loss etc of temporary event notice	10.5		10.5	10.5		10.5	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Theft, loss etc of personal licence	10.5		10.5	10.5		10.5	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Duty to notify change of name or address	10.5		10.5	10.5		10.5	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
Right of freeholder etc to be notified of licensing matters	21		21	21		21	0%	Regulation 8 & Schedule 6, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed		
<b>61. Gambling Act 2005</b>											
Betting Premises (Other) Licence Application									Gambling Act (Premises Licence Fees) (Eng & Wales) Regs 2007		
- New	3,000		3,000	3,000		3,000	0%	Regulation 5 & Schedule 1	Statutory Prescribed		
- Annual fee	600		600	600		600	0%	Regulation 8 & Schedule 1	Statutory Prescribed		
- Variation	1,500		1,500	1,500		1,500	0%	Regulation 11 & Schedule 1	Statutory Prescribed		
- Transfer	1,200		1,200	1,200		1,200	0%	Regulation 12 & Schedule 1	Statutory Prescribed		
<b>62. Bingo Premises Licence</b>									Gambling (Premises Licence Fees) (Eng & Wales) Regs 2007		
- New	3,500		3,500	3,500		3,500	0%	Regulation 5 & Schedule 1	Statutory Prescribed		
- Annual fee	1,000		1,000	1,000		1,000	0%	Regulation 8 & Schedule 1	Statutory Prescribed		
- Variation	1,750		1,750	1,750		1,750	0%	Regulation 11 & Schedule 1	Statutory Prescribed		
- Transfer	1,200		1,200	1,200		1,200	0%	Regulation 12 & Schedule 1	Statutory Prescribed		
<b>62A. Adult Gaming Centres</b>									The Gambling (Premises Licence Fees) (England & Wales) Regulations 2007		
- New	2,000		2,000	2,000		2,000	0%	Regulation 5 & Schedule 1	Statutory Prescribed		
- Annual fee	1,000		1,000	1,000		1,000	0%	Regulation 8 & Schedule 1	Statutory Prescribed		
- Variation	1,000		1,000	1,000		1,000	0%	Regulation 11 & Schedule 1	Statutory Prescribed		
- Transfer	1,200		1,200	1,200		1,200	0%	Regulation 12 & Schedule 1	Statutory Prescribed		
<b>62B. Gaming Machines &amp; Lotteries</b>											
Small Society Lotteries application for a new licence	40		40	40		40	0%	Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed		
Small Society Lotteries annual fee	20		20	20		20	0%	Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed		
Notification of gaming machines in alcohol licensed premises	50		50	50		50	0%	Regulation 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Statutory Prescribed		
Notification of more than two machines	100		100	100		100	0%	Regulation 3 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed		

## Community Fees &amp; Charges

## Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Annual fee	50		50	50		50	0%	Regulation 5 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Club Gaming Permits	200		200	200		200	0%	Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Annual Fee	50		50	50		50	0%	Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Club Machine Permits	100		100	100		100	0%	Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Annual fee	50		50	50		50	0%	Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
<b>63. Street Works permits (London Permit Scheme)</b>										
<b>63a. Category 0-2 and Traffic Sensitive Streets</b>										
<b>Type of street works (per successful application)</b>										
Provisional Advance Authorisation Type 0,1, 2 or traffic sensitive road	105		105	105		105	0%	Appendix D, Table 1	Statutory Prescribed	
Major works Type 0,1, 2 or traffic sensitive road	234		234	234		234	0%	Appendix D, Table 1	Statutory Prescribed	
Standard works Type 0,1, 2 or traffic sensitive road	130		130	130		130	0%	Appendix D, Table 1	Statutory Prescribed	
Minor works Type 0,1, 2 or traffic sensitive road	65		65	65		65	0%	Appendix D, Table 1	Statutory Prescribed	
Immediate works Type 0,1, 2 or traffic sensitive road	60		60	60		60	0%	Appendix D, Table 1	Statutory Prescribed	
Permit Variation Type 0,1, 2 or traffic sensitive road	45		45	45		45	0%	Appendix D, Table 1	Statutory Prescribed	
<b>63b. Category 3-4 Non-Traffic Sensitive Streets</b>										
<b>Type of street works (per successful application)</b>										
Provisional Advance Authorisation Type 3 or 4 non traffic sensitive road	75		75	75		75	0%	Appendix D, Table 1	Statutory Prescribed	
Major Works Type 3 or 4 non traffic sensitive road	150		150	150		150	0%	Appendix D, Table 1	Statutory Prescribed	
Standard Works Type 3 or 4 non traffic sensitive road	75		75	75		75	0%	Appendix D, Table 1	Statutory Prescribed	
Minor Works Type 3 or 4 non traffic sensitive road	45		45	45		45	0%	Appendix D, Table 1	Statutory Prescribed	
Immediate Works Type 3 or 4 non traffic sensitive road	40		40	40		40	0%	Appendix D, Table 1	Statutory Prescribed	
Permit Variation Type 3 or 4 non traffic sensitive road	35		35	35		35	0%	Appendix D, Table 1	Statutory Prescribed	
<b>63c. Street Works</b>										
Preparation and provision of statutory undertakers plant plans				95		95		Appendix D, Table 1	Statutory Prescribed	
<b>64. Street Works - Fixed Penalty Charges</b>										
Applies to statutory undertakers or holders of street works licenses. FPNs										
(i) For offences committed under New Roads and Street works Act 1991 sections 54(5), 55(5), 55(9), 57(4), 70(6), 74. (payment within 36 days)	120		120	120		120	0%	Regulation 7 & Schedule 2 of The Street Works (Fixed Penalty) (England) Regulations 2007	Statutory Prescribed	
Discounted amount for early payment (payment within 29 days)	80		80	80		80	0%	Regulation 7 & Schedule 2 of The Street Works (Fixed Penalty) (England) Regulations 2007	Statutory Prescribed	
(ii) For working without a permit (payment within 36 days)	500		500	500		500	0%	Regulation 24, The Traffic Management Permit Scheme (England) Regulations 2007	Statutory Prescribed	
Discounted amount for early payment (payment within 29 days)	300		300	300		300	0%	Regulation 25, The Traffic Management Permit Scheme (England) Regulations 2007	Statutory Prescribed	
<b>65. Street works - Inspection fees</b>										
Sample Inspection. Charges per inspection	50		50	50		50	0%	Regulation 3, Street Works (Inspection Fees) (England) Regulations 2002	Statutory Prescribed	
Defect Inspection. Charges per inspection	47.5		47.5	47.5		47.5	0%	Section 75, New Road and Street Works Act 1991 and NRSWA 1991 Code of Practice for Inspections	Statutory Discretionary	
Inspection following third party report. Charge for inspection if reinstatement found to be defective	68		68	68		68	0%	Section 75, New Road and Street Works Act 1991 and NRSWA 1991 Code of Practice for Inspections	Statutory Discretionary	
Investigatory Inspection. Charge for inspection if reinstatement found to be defective	50		50	50		50	0%	Section 75, New Road and Street Works Act 1991 and NRSWA 1991 Code of Practice for Inspections	Statutory Discretionary	
<b>66. Street Works - Charges for prolonged occupation of the highway</b>										

**Community Fees & Charges**

**Appendix 2**

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Carriageway - category 0 & 1 (traffic sensitive) - first 3 days	5,000		5,000	5,000		5,000	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 0 & 1 (traffic sensitive) - per day in excess of 3 days	10,000		10,000	10,000		10,000	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 0 & 1 (not traffic sensitive) - first 3 days	2,500		2,500	2,500		2,500	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 0 & 1 (not traffic sensitive) - per day in excess of 3 days	2,500		2,500	2,500		2,500	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 2 (traffic sensitive) - first 3 days	3,000		3,000	3,000		3,000	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 2 (traffic sensitive) - per day in excess of 3 days	8,000		8,000	8,000		8,000	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 2 (not traffic sensitive) - first 3 days	2,000		2,000	2,000		2,000	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 2 (not traffic sensitive) - per day in excess of 3 days	2,000		2,000	2,000		2,000	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 3 & 4 (traffic sensitive) - first 3 days	750		750	750		750	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 3 & 4 (traffic sensitive) - per day in excess of 3 days	750		750	750		750	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 3 & 4 (not traffic sensitive) - first 3 days	250		250	250		250	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Carriageway - category 3 & 4 (not traffic sensitive) - in excess of 3 days	250		250	250		250	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Footway/verge - category 0 & 1 - per day	2,500		2,500	2,500		2,500	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Footway/verge - category 2 - per day	2,000		2,000	2,000		2,000	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Footway/verge - category 3 & 4 - per day	250		250	250		250	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
Site clearance (SLG) by end of next working day of notification	100		100	100		100	0%	Regulation 9, The Street Works (Charges for Unreasonably Prolonged Occupation of the Highway) (England) Regulations 2009	Statutory Prescribed	
<b>67 Annual renewal fees for large events</b>										
76a LA 2003 Premises/Clubs										
Additional annual fees for capacities 5000 - 9999	500		500	500		500	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 10000 - 14999	1,000		1,000	1,000		1,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 15000 - 19999	2,000		2,000	2,000		2,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 20000 - 29999	4,000		4,000	4,000		4,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 30000 - 39999	8,000		8,000	8,000		8,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	



Community Fees & Charges

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	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Additional annual fees for capacities 40000 - 49999	12,000		12,000	12,000		12,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 50000 - 59999	16,000		16,000	16,000		16,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 60000 - 69999	20,000		20,000	20,000		20,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 70000 - 79999	24,000		24,000	24,000		24,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 80000 - 89999	28,000		28,000	28,000		28,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Additional annual fees for capacities 90000 and over	32,000		32,000	32,000		32,000	0%	Regulation 5(4) & Schedule 5, Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
<b>68. Special Treatments</b>										
<b>Grant of a new licence</b>										
Band A : Ear piercing only	215		215	225		225	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	Non Executive Licensing - Council Approval Required
Band B - Aromatherapy, body massage, Champissage (Indian Head massage), Fairbane therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hopi ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	420		420	441		441	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band B (Domestic)- Aromatherapy, body massage, Champissage (Indian Head massage), Fairbane therapy/Tangent therapy, facials (basic only), Thermo auricular therapy (Hopi ear candles), holistic/remedial/therapeutic massage, Infra red, manicure (NOT NAIL EXTENSION), Marma therapy, Metamorphic Technique, pedicure, Polarity therapy, Qi Gong, Reiki, Reflexology, Shiatsu, Sports massage, Thai massage and all treatments in Band A.	190		190	200		200	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band C - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotory Massage – G5, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxabustion, Nail extensions, NAET, Rolfing, Sclerotherapy, Stone therapy, Trichology, Tui – na, Ultra sonic and all treatments in Band A and B.	645		645	677		677	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band C (Domestic) - Acupressure, Acupuncture, Bowen Technique, Colour therapy, Electrolysis, Advance electrolysis, Endermologie, Faradism, Foot Detox, Galvanism, Gyrotory Massage – G5, High Frequency, Korean Hand Therapy, Manual lymphatic drainage, Micro current therapy (non surgical face lifts), Micropigmentation (Semi Permanent Makeup), Moxabustion, Nail extensions, NAET, Rolfing, Sclerotherapy, Stone therapy, Trichology, Tui – na, Ultra sonic and all treatments in Band A and B.	290		290	304		304	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band D - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C	850		850	892		892	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band D (Domestic) - Body piercing, beading, Bio Skin Jetting, Tattooing, Tattoo removal, Steam & Sauna Baths, Spa, Jacuzzi, Floatation tank, Hydrotherapy, Thalassotherapy & Ultra violet Tanning (Sun beds) and all treatments in Band A, B & C	385		385	404		404	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band E - Laser and intense pulse light treatments	730		730	767		767	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band E (Domestic) - Laser and intense pulse light treatments	730		730	767		767	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	

Community Fees & Charges

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	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Variation of licence	96		96	101		101	5%	s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
<b>69. Pet Shops</b>										
Initial registration	273		273	287		287	5%	s.1(2) Pet Animals Act 1951	Statutory Discretionary	Non Executive Licensing - Council Approval Required
Renewal	188		188	197		197	5%	s.1(2) Pet Animals Act 1951	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
<b>70. Sex Entertainment Venue</b>										
Annual Licence New Grant	4,120		4,120	4,326		4,326	5%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	Non Executive Licensing - Council Approval Required
Renewal	3,400		3,400	3,570		3,570	5%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Variation (in combination with renewal)	1,110		1,110	1,166		1,166	5%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Variation (mid term)	2,110		2,110	2,216		2,216	5%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Transfer	730		730	767		767	5%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
<b>71. Sex Shops</b>										
Initial application	2,390		2,390	2,510		2,510	5%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	Non Executive Licensing - Council Approval Required
Renewal	1,195		1,195	1,255		1,255	5%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
Application to transfer a sex shop licence	600		600	630		630	5%	Local Government Miscellaneous Provisions Act 1982, Part II, Sched 3, Para 19.	Statutory Discretionary	
<b>72. Breeding Establishments for Dogs</b>										
(a) Initial Registration	414		414	435		435	5%	s3A Breeding of Dogs Act 1973	Statutory Discretionary	Non Executive Licensing - Council Approval Required
(b) Renewal	226		226	237		237	5%	s3A Breeding of Dogs Act 1973	Statutory Discretionary	
(c) Change to registration	57		57	60		60	5%	s3A Breeding of Dogs Act 1973	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection										
<b>74. Immigration Inspections (outside scope of VAT)</b>										
** Note: The Council responding to requests, provides a letter to the British High Commission in respect of accommodation being fit for purpose.										
Inspection of property and provision of report for immigration purposes (within 10 working days).	157		157	165.00		165.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Inspection of property and provision of report for immigration purposes (within 3 working days).	226		226	237.00		237.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>75. Scrap Metal and Salvage (outside scope of VAT)</b>										
Scrap Metal dealers site licence/renewal	540		540	567		567	5%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	Non Executive Licensing - Council Approval Required
Scrap Metal dealers collectors licence/renewal	300		300	315		315	5%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Variation of site licence	470		470	494		494	5%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Variation of site licence (minor variation)	92		92	97		97	5%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Variation of collectors licence	242		242	254		254	5%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
Variation of collectors licence (minor variation)	92		92	97		97	5%	Schedule 1, para 6 Scrap Metal Dealers Act 2013	Statutory Discretionary	
<b>76. Highways Enforcement (outside scope of VAT)</b>										
Non Executive Licensing - Council Approval Required										

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>Where a non-licensed skip is found, a retrospective application fee of twice the standard is applied</b>										
Skip (per month)	54		54	57		57	6%	Skip licences - Highways Act 1980 s139 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
Skip Renewal (per month)	54		54	57		57	6%	Skip licences - Highways Act 1980 s139 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
<p>** Note: The deposit required from builders, developers, etc for the positioning of materials on the highway is £200. This deposit is fully or partially refunded, depending on any necessary repairs or reinstatement works. The change reflects increases in costs of works by contractors and protects the council if costs exceed the current amount of the deposit.</p>										
As above										
<b>77. Building Materials on the Highway (outside scope of VAT)</b>										
<p>** Note: Where building material is identified that does not have a permit the council may issue a permit whether or not prosecution is deemed appropriate. The fee for such a 'retrospective' application is twice the initial fee. The fee for a 'retrospective' renewal application is twice the renewal fee. Officers will exercise discretion to make the standard charge where there is evidence that the company genuinely endeavoured to apply for the permit in advance or is a genuine emergency.</p>										
Deposit (subject to highway damage)	500		500	525		525	5%	Skip licences - Highways Act 1980 s171 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
First month	99		99	104		104	5%	Skip licences - Highways Act 1980 s171 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
Renewal (per month)	89		89	94		94	6%	Skip licences - Highways Act 1980 s171 and Local Authorities (Transport Charges) Regulations 1998/948 Article 3, 4 and Schedule 1	Statutory Discretionary	
<b>78. Housing of Multiple Occupation</b>										
HMO Application	1310		1310	1310		1310	0%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
HMO Renewal	930		930	930		930	0%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
HMO Renewal with material change	1310		1310	1310		1310	0%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
New Application (self contained) (per unit)	270		270	270		270	0%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
Renewal Application (self contained)	193		193	193		193	0%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
Renewal Application (self contained) with material change (per unit)	270		270	270		270	0%	s63(3) and (7) Housing Act 2004	Statutory Discretionary	
(a) Selective Licensing										
Selective Licensing Application	580		580	580		580	0%	s87(3) & (7) Housing Act 2004	Statutory Discretionary	
<b>79. Hypnotism events</b>										
Capacity (maximum permitted) number of persons up to 2000										
	304		304	319		319	5%	s2A Hypnotism Act 1952	Statutory Discretionary	
Note: Additional charges for extension of hours beyond 11pm, 10% of scale fee plus 1% for each day of extension. Prices for larger capacities on application										
s2A Hypnotism Act 1952										
<b>80. Animal Boarding Establishment</b>										
Initial registration	238		238	250		250	5%	s.1(2) Animal Boarding Establishments Act 1963	Statutory Discretionary	
Renewal	147		147	154		154	5%	s.1(2) Animal Boarding Establishments Act 1963	Statutory Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
										<b>Non Executive Licensing - Council Approval Required</b>
<b>81. Dangerous wild animals</b>										
Initial registration	305		305	320		320	5%	s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Renewal	247		247	259		259	5%	s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
										<b>Non Executive Licensing - Council Approval Required</b>
<b>82. Performing Animals</b>										
Application to register for the exhibition or training of performing animals - profit making organisation	433		433	455		455	5%	s.1(2) Performing Animals (Regulation) Act 1925	Statutory Discretionary	
Application to register for the exhibition or training of performing animals - non-profit organisation (e.g. school)	60		60	63		63	5%	s.1(2) Performing Animals (Regulation) Act 1925	Statutory Discretionary	
Application to change registration	60		60	63		63	5%	s.1(2) Performing Animals (Regulation) Act 1925	Statutory Discretionary	
Certificate	25		25	27		27	8%	s.1(2) Performing Animals (Regulation) Act 1925	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
										<b>Non Executive Licensing - Council Approval Required</b>
<b>83. Riding Establishments</b>										
Application	400		400	420		420	5%	s.1(2) Riding Establishments Act 1964	Statutory Discretionary	
Renewal	238		238	250		250	5%	s.1(2) Riding Establishments Act 1964	Statutory Discretionary	
Application to change licence	60		60	63		63	5%	s.1(2) Riding Establishments Act 1964	Statutory Discretionary	
Note: Plus fee for approved veterinary or other specialist inspection, fee structure aligned to Department of Business Innovation & Skills Guidance										
										<b>Non Executive Licensing - Council Approval Required</b>
<b>84. Scaffolding Licence</b>										
** Note: The fee for scaffolding found without a licence requiring a 'retrospective' application is twice the initial first month fee. The fee for a 'retrospective' extension to the application is twice the subsequent month fee.										
<b>Residential</b>										
Up to 10 metres (first month)	159		159	167		167	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
10-15 metres (first month)	183		183	192		192	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
More than 15 metres (first month)	227		227	238		238	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Up to 10 metres (subsequent months)	127		127	133		133	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
10-15 metres (subsequent months)	145		145	152		152	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
More than 15 metres (subsequent months)	183		183	192		192	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
<b>Commercial</b>										

**Community Fees & Charges**

**Appendix 2**

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Up to 15 metres (first month)	183		183	192		192	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
More than 15 metres (first month)	227		227	238		238	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Up to 15 metres (subsequent months)	145		145	152		152	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
More than 15 metres (subsequent months)	183		183	192		192	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - less than 15 metres squared	500		500	525		525	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - more than 15 metres	1,000		1,000	1,050		1,050	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Additional charges per hour eg for attending site meeeting	88		88	92		92	5%	s.169 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
<b>85. Hoarding Licence</b>										<b>Non Executive Licensing - Council Approval Required</b>
<p>** Note: Where hoarding is identified that does not have a licence the council may issue a licence whether or not prosecution is deemed appropriate. The fee for such a 'retrospective' application is twice the initial first month fee. The fee for a 'retrospective' extension to the application is twice the subsequent month fee. Officers will exercise discretion to make the standard charge where there is evidence that the company genuinely endeavoured to apply for the licence in advance or there was a genuine emergency.</p>										
Up to 15 metres (first month)	183		183	192		192	5%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
More than 15 metres (first month)	227		227	238		238	5%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Up to 15 metres (subsequent months)	145		145	152		152	5%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
More than 15 metres (subsequent months)	183		183	192		192	5%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - less than 15 metres	500		500	525		525	5%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Refundable deposit based on the area covered / enclosed by the structure - more than 15 metres	1,000		1,000	1,050		1,050	5%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Additional charges per hour eg for attending site meeeting	88		88	92		92	5%	s.172-3 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
<b>86. Crane (Lifting Equipment) Licence</b>										<b>Non Executive Licensing - Council Approval Required</b>
Where a non-licensed crane is found, a retrospective application fee of twice the standard is applied										

Community Fees & Charges

Appendix 2

Texts in Italic denote Statutory Fees

i

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Licence Administration Fee	227		227	238		238	5%	s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Deposit	500		500	525		525	5%	s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
<b>87. Advertising Board Licence</b>										
Permission for a A1 (637 (width) x 1100 (height) x 800 (depth) mm) size advertising board on the public highway. No other sizes permitted										
Permit per year	140		140	147		147	5%	s.115F(1) Highways Act 1980	Statutory Discretionary	
Penalty for non compliance under Highways Act 1980 and Planning legislation to recover all costs associated with the removal	cost recovery		cost recovery	cost recovery		cost recovery		s.115K(3) Highways Act 1980	Statutory Discretionary	
<b>88. Stopping up of Highways</b>										
Assessment of Stopping Up of Highway request (Highways Act 1980) - per location (The charge quoted does not include the cost of undertaking the legal process to stop up highway or any purchasing of land. If the assessment indicates that a stopping up process is accepted then a separate non-refundable legal fee held on account will be requested in order for the Council to undertake the legal process. There is no guarantee of success as the process requires a statutory consultation to be undertaken and the final decision will be made by a Magistrates Court and not by the Council.)	218		218	229.00		229.00	5%	s. 117 Highways Act 1980	Statutory Discretionary Review	
<b>89. Highway enquiries</b>										
To provide clarification about the status of a highway or a public path - assessment of request per location	218		218	229.00		229.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>90. Street Naming and Numbering</b>										
Adding alias/name	187		187	196.35		196.35	5%	s93 Local Government Act 2003 - s64/65 Town Improvement	Statutory Discretionary	
Application for numbering property per property	187		187	196.35		196.35	5%	s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	
Application for naming a road (applicant choice of name adhering to SNN policy with LFB approval)	£218 plus £31 per property		£218 plus £31 per property	£228.9 plus £32.55 per property		£228.9 plus £32.55 per property	5%	s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	
Naming or renaming of house or block of flats (applicants choice of name adhering to SNN Policy and approval of LFB)	187		187	196.35		196.35	5%	s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	
Naming or renaming of commercial premises (applicants choice of name adhering to SNN Policy and approval of LFB)	187		187	196.35		196.35	5%	s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	
Numbering: 1 plot	108		108	113.40		113.40	5%	s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	
Numbering: 2-20 plots	£55 per unit		£55 per unit	£57.75 per unit		£57.75 per unit		s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	
Numbering: 21-50 plots	£1090 + £21.80 per unit		£1090 + £21.80 per unit	£1,144.5 + £22.89 per unit		£1,144.5 + £22.89 per unit		s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	
Numbering: over 50 plots	£1,750 + £16.40 per unit		£1,750 + £16.40 per unit	£1,837.5 + £17.22 per unit		£1,837.5 + £17.22 per unit		s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	
Certificate of naming/numbering/historic documents	93		93	97.65		97.65	5%	s93 Local Government Act 2003 - s64/65 Town Improvement Clauses Act 1847	Statutory Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

i

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>93. Hourly rates for Environmental Health Officers</b>				-						
Relating to enforcement, works in default after serving of statutory notice:				-				S8 , Environmental Protection Act 1990	Statutory Discretionary	
a) Divisional Director per hour or part thereof	235		235	246.75		246.75	5%	S8 , Environmental Protection Act 1990	Statutory Discretionary	
b) Service Manager per hour or part thereof	176		176	184.80		184.80	5%	S8 , Environmental Protection Act 1990	Statutory Discretionary	
c) Team Leader per hour or part thereof	118		118	123.90		123.90	5%	S8 , Environmental Protection Act 1990	Statutory Discretionary	
d) Enforcement Officers	88		88	92.40		92.40	5%	S8 , Environmental Protection Act 1990	Statutory Discretionary	

CULTURAL

<b>94. Community Notice Boards</b>										
Charge per poster for all 20 locations for 2 weeks including printing and posting (min posting time) A4	35.00	7.00	42.00	37.08	7.42	44.50	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Charge per poster for all 20 locations for 2 weeks including printing and posting (min posting time) A3	52.50	10.50	63.00	55.42	11.08	66.50	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Charge per A3 poster for an individual board per 2 weeks including printing and posting (min posting time)	26.25	5.25	31.50	27.92	5.58	33.50	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Charge per A4 poster for an individual board per 2 weeks including printing and posting (min posting time)	17.50	3.50	21.00	18.75	3.75	22.50	7%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Additional Charge for 'special run' for all 20 locations per 2 weeks (min posting time)	78.75	15.75	94.50	83.33	16.67	100.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95a. Harrow Museum &amp; Great Barn</b>										
<b>Venue Hire</b>										
Great Barn - wedding Mon-Thu	3800.00	760.00	4560	3,990.00	798.00	4,788.00	5%	Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - wedding Fri & Sun	4700.00	940.00	5640	4,935.00	987.00	5,922.00	5%	Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - wedding Sat	5500.00	1100.00	6600	5,775.00	1155.00	6,930.00	5%	Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - wedding refundable damage deposit	250.00		250	n/a		n/a		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - wedding - cancellation fee	25% fee		25% fee	replaced		replaced		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - wedding - cancellation fee - a year or more prior to the event			25% fee			25% fee		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - wedding or function - cancellation fee six months prior to the event			50% fee			50% fee		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - wedding or function - cancellation fee three months prior to the event			100% fee			100% fee		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - wedding ceremony (with any of the above)	233	47	280	208.33	41.67	250.00	-11%	Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - function Mon - Thu	3000.00	600.00	3600	n/a		n/a		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - function Fri & Sun	3650	730	4380	n/a		n/a		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - function Sat	4600	920	5520	n/a		n/a		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - function Mon - Thu off-season (Nov-Feb)	2600	520	3120	n/a		n/a		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - function Fri & Sun off-season (Nov-Feb)	3200	640	3840	n/a		n/a		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - function Sat off-season (Nov-Feb)	4000	800	4800	n/a		n/a		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	

Community Fees & Charges

Appendix 2

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	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Great Barn - Corporate prices DDR silver (per person)				47.00	9.40	56.40		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - Corporate prices DDR gold (per person)				50.00	10.00	60.00		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - Corporate prices DDR diamond (per person)				54.00	10.80	64.80		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Dry hire fee				2,000.00	400.00	2,400.00		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - discretionary discount (community event)				5% reduction		5% reduction		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
Great Barn - Charitable rate and half day hire				50% reduction		50% reduction		Regulation 12 The Marriages and Civil Partnerships (approved Premises) Regulations 2005	Statutory Discretionary	
<b>Education</b>										
Onsite Schools session (VAT exempt)	100		100	110.00		110.00	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
School Loan box service (VAT exempt)	20		20	22.00		22.00	10%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Holiday Activities (VAT exempt)	6.50		6.50	2.50		2.50	-62%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Tuesday Afternoon Talks (VAT exempt)	5.00		5.00	4.00		4.00	-20%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Mini Museum (VAT exempt)	2.50		2.50	n/a		n/a		S93 - Local Government Act / Localism Act 2011	Discretionary	
Manor House Tours (VAT exempt)	6.50		6.50	6.00		6.00	-8%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Private Tour per person (VAT exempt)	12.00		12.00	10.00		10.00	-17%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Tour of the Stores per person (VAT exempt)	12.00		12.00	12.00		12.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
				-		-				
Local History Charges - Digital Image Use				-		-		S93 - Local Government Act / Localism Act 2011	Discretionary	
Non-commercial, personal use (.jpeg):	7.00		7.00	7.00		7.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Publication - front cover - UK rights	55.00	11.00	66.00	55.00	11.00	66.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Publication - front cover - World rights	75.00	15.00	90.00	75.00	15.00	90.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Publication - interior - UK rights	40.00	8.00	48.00	40.00	8.00	48.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Publication - interior - World rights	55.00	11.00	66.00	55.00	11.00	66.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Leaflets and brochures - UK rights	40.00	8.00	48.00	40.00	8.00	48.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Leaflets and brochures - World rights	55.00	11.00	66.00	55.00	11.00	66.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Presentations and internal reports	40.00	8.00	48.00	40.00	8.00	48.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Advertising in newspapers and periodicals	40.00	8.00	48.00	40.00	8.00	48.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Temporary Exhibitions (up to A1)	40.00	8.00	48.00	40.00	8.00	48.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Temporary Exhibitions (A1-A0)	55.00	11.00	66.00	55.00	11.00	66.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Interior decoration of commercial premises:	POA	POA	POA	POA	POA	POA		S93 - Local Government Act / Localism Act 2011	Discretionary	
Up to A3	40.00	8.00	48.00	40.00	8.00	48.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
A2	75.00	15.00	90.00	75.00	15.00	90.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
A1	150.00	30.00	180.00	150.00	30.00	180.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
A0	300.00	60.00	360.00	300.00	60.00	360.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Larger than A0	POA	POA	POA	POA	POA	POA		S93 - Local Government Act / Localism Act 2011	Discretionary	
TV - 5 year unlimited transmission (excluding video and DVD) - UK rights	300.00	60.00	360.00	300.00	60.00	360.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
TV - 5 year unlimited transmission (excluding video and DVD) - World rights	500.00	100.00	600	500.00	100.00	600	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Videos, DVDs amd Films - UK rights	125.00	25.00	150	125.00	25.00	150	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Videos, DVDs amd Films - World rights	250.00	50.00	300	250.00	50.00	300	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Web use	37.50	7.50	45	37.50	7.50	45	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95b. Harrow Arts Centre</b>										
<b>95 b (i). Price Bands (Large Room)</b>										
Large Room - Arts Organisation	24.00		24.00	25.00		25.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Large Room - Charity/ Community/ Religious Group	24.00		24.00	25.00		25.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Large Room - Education Institution	40.00		40.00	42.00		42.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Large Room - Function (dry hire)	37.00		37.00	39.00		39.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Large Room - Corporate	40.00		40.00	42.00		42.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Large Room - Harrow Council	40.00		40.00	42.00		42.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95b (ii). Price Band (Small Room)</b>										
Small Room - Arts Organisation	12.00		12.00	12.50		12.50	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Small Room - Charity/ Community/ Religious Group	12.00		12.00	12.50		12.50	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Small Room - Education Institution	23.00		23.00	24.00		24.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Small Room - Function (dry hire)	19.00		19.00	20.00		20.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Small Room - Business	23.00		23.00	24.00		24.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	



Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Small Room - Harrow Council	23.00		23.00	24.00		24.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95b (iii). Price Band (Dance Studio)</b>										
Dance Studio - Arts Organisation	29.00		29.00	30.50		30.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Dance Studio - Charity/ Community/ Religious Group	29.00		29.00	30.50		30.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Dance Studio - Education Institution	44.50		44.50	47.00		47.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Dance Studio - Function (dry hire)	41.00		41.00	43.00		43.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Dance Studio - Business	44.50		44.50	47.00		47.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Dance Studio - Harrow Council	44.50		44.50	47.00		47.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95b (iv). Price Band (IT Suite)</b>										
IT Suite	37.00		37.00	Delete		Delete		S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95b (v). Price Band (HES 1/2/3)</b>										
Hatch End Suite 1/2/3 - Arts Organisation	24.00		24.00	25.00		25.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Hatch End Suite 1/2/3 - Charity/ Community/ Religious Group	24.00		24.00	25.00		25.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Hatch End Suite 1/2/3 - Education Institution	40.00		40.00	42.00		42.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Hatch End Suite 1/2/3 - Function	37.00		37.00	39.00		39.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Hatch End Suite 1/2/3 - Business	40.00		40.00	42.00		42.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Hatch End Suite 1/2/3 - Harrow Council	40.00		40.00	42.00		42.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95b (vi). Price Band (Hall)</b>										
Elliott Hall - Arts Organisation (Meeting only)	116		116.00	122.00		122.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Elliott Hall - Charity/ Community/ Religious Group (Meeting only)	116		116.00	122.00		122.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Technician Support for Hall Hire	35.00	7.00	42.00	35.00	7.00	42.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95b (vii). Price Bands (Performance &amp; Functions)</b>										
Elliott Hall - Performance & Functions Fri-Sun per hour (min 4 hours)	205		205	215.00		215.00		S93 - Local Government Act / Localism Act 2011	Discretionary	
Elliott Hall - Performance & Functions Mon-Thurs per hour (min 4 hours)	170		170	178.50		178.50		S93 - Local Government Act / Localism Act 2011	Discretionary	
Elliott Hall - COUNCIL per hour (min 4 hours)	150		150	157.50		157.50		S93 - Local Government Act / Localism Act 2011	Discretionary	
The Studio - Performance & Functions per hour (min 4 hours)	68		68	67.50		68	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
The Studio - COUNCIL per hour (min 4 hours)	50		50	50.00		50	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Kitchen included with Elliott Hall charge				-				S93 - Local Government Act / Localism Act 2011	Discretionary	
Kitchen when booked with another space	110.00	22.00	132	115.00	23.00	138.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>95b (ix). Box Office Service &amp; Ticket Printing</b>										
Elliott Hall	142	28	170	148.00	30	177.60	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
The Studio	71	14	85	75.00	15	90.00	6%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<i>Note: The Council holds Public Indemnity Insurance, which indemnifies individuals and non-profit organisations against liabilities that may arise from the hire of Council premises. A charge of 7% will be added to the above hire charges.</i>										
<b>95b (x). Catering – these are quoted according to individual requirements and are subject to individual quotes.</b>									Discretionary	
<b>95b (xi). Technical, equipment and other charges – these are quoted according to individual requirements.</b>									Discretionary	
<b>96a. Harrow Music Service SLA charges music tuition</b>										
Small group per annual hour (Primary and Secondary)	1,568		1,568	1,615.00		1,615.00	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Large group/ensemble per annual hour (Primary and Secondary)	1,788		1,788	1,842.07		1,842.07	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Class teaching per annual hour (Primary and Secondary)	1,950		1,950	2,008.66		2,008.66	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Accompanist	1,444		1,444	1,487.67		1,487.67	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Advisory support hourly rate	60		60	61.80		61.80	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Rockschool per annual hour	1,820		1,820	1,874.97		1,874.97	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
SongFest and Sing Sing Sing (one off charge)	250		250	257.50		257.50	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>96b. Whole class instrumental teaching programmes</b>										
First programme cost per class per term	397		397	408.42		408.42	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Additional programme cost per class per term	790		790	814.13		814.13	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
									Discretionary	
<b>96c. After school clubs termly charge</b>	52		52	replaced		replaced			Discretionary	
Harrow Youth Brass Band	55		55	55.00		55.00	0%	S93 - Local Government Act / Localism Act 2011		
Junior Steel Pan Club	35		35	35.00		35.00	0%	S93 - Local Government Act / Localism Act 2011		
Harrow Children's Choir	30		30	35.00		35.00	17%	S93 - Local Government Act / Localism Act 2011		
BRAVO Band Club	30		30	35.00		35.00	17%	S93 - Local Government Act / Localism Act 2011		
BRAVO Strings Club	30		30	35.00		35.00	17%	S93 - Local Government Act / Localism Act 2011		
<b>96d. Festival tickets</b>	7.00		7.00	7.50		7.50	7%		Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>96e BRAVO after school instrumental lessons charged directly to parents</b>										
Paired 30 minutes per term	125		125	130.00	£	130.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Individual 20 minutes per term	165		165	170.00	£	170.00	3%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Individual 30 minutes per term	250		250	260.00	£	260.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Individual 15 minute per term	125		125	130.00	£	130.00	4%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>HOUSING</b>										
Subsidy arrangements for temporary accommodation were changed after the last fees & charges were submitted. These charges for 18-19 are in line with the maximum payments that HB can make (For applicants on full benefit). Generally 90% of Jan 2011 LHA										
<b>97. Bed &amp; Breakfast charges</b>										
Weekly charge, set at maximum HB rate for shared B&B plus service charge for heating, lighting etc	£155.77	£0.00	£155.77	155.77	£0.00	155.77	0%	s 206 Housing Act 1996 Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	Statutory Discretionary	
<b>98. Private Sector Leased Temporary Accommodation, plus nightly paid self contained accommodation - Weekly charges at new recoverable HB level</b>										
1 Bedroom Accommodation per month	£155.77	£0.00	£155.77	155.77	£0.00	£155.77	0%	s 206 Housing Act 1996 Discretionary – here the	Statutory Discretionary	
2 Bedroom Accommodation per month	£197.30	£0.00	£197.30	197.30	£0.00	£197.30	0%		Statutory Discretionary	
3 Bedroom Accommodation per month	£259.61	£0.00	£259.61	259.61	£0.00	£259.61	0%		Statutory Discretionary	
4 Bedroom Accommodation per month	£321.69	£0.00	£321.69	321.69	£0.00	£321.69	0%		Statutory Discretionary	
5 Bedroom Accommodation per month	£375.00	£0.00	£375.00	375.00	£0.00	375.00	0%		Statutory Discretionary	
<b>98a. Furniture storage - Weekly charge for full storage cost for new applicants; no charge made for removal, as this likely to be beyond most household's abilities to pay at a time when they are facing homelessness.</b>										
Weekly charge for full storage cost for new applicants; no charge is made for removal, as this likely to be beyond most household's abilities to pay at a time when they are facing homelessness.	£45.00	£0.00	£45.00	45.00	£0.00	45.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>99. Affordable Housing Validation</b>										
Charge per proposal	£200.00	£0.00	£200.00	n/a	n/a	n/a		S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>100. Home Improvement Agency ("HIA") Fee structure</b>										
(a)Jobs designed and supervised, % charged on the cost of all works.	21.00%	VAT at standard rate	21.00%	21.00%	VAT at standard rate	21.00%	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
b) Jobs where no design works required, e.g. Stairlift, minor adaptation etc. but still arranged and supervised, % charged on the cost of all works	21.00%		21.00%	21.00%		21.00%	0%		Discretionary	
c) Jobs where external Architect/Surveyor appointed, % charged on the cost of all works	21.00%		21.00%	21.00%		21.00%	0%		Discretionary	
<b>101. Council Adaptations (Housing Revenue Account)</b>										
Jobs designed and supervised, % charged on the cost of all works.	21.00%	VAT at standard rate	21.00%	21.00%	VAT at standard rate	21.00%	0%	Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary. within	Discretionary	

**Community Fees & Charges**

**Appendix 2**

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
b) Jobs where no design works required, e.g. Stairlift, minor adaptation etc. but still arranged and supervised, % charged on the cost of all works	21.00%		21.00%	21.00%		21.00%	0%	Service fee where the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.	Discretionary	
c) Jobs where external Architect/Surveyor appointed, % charged on the cost of all works	21.00%		21.00%	21.00%		21.00%	0%		Discretionary	
Note: All fees above are subject to a Minimum Fee of £275 on all works										
- It is proposed that 1% of fees received by the HIA are passed to the HIA Hardship fund. Use of the money would be at the discretion of the Harrow Adaptations & Repair Team Manager or Senior Surveyors (subject to the agreement of an appropriate authorised signatory) and would include the following:										
- Staying Put Grant (for recipients of a means tested benefit) with a repair of £500 or less										
- Small repair bills										
- Contributing towards larger bills where a loan is not feasible										
- As an advance for essential fees (repayable if work proceeds)										
- Home Energy Efficiency Scheme shortfall										
- Provision of materials for Handyperson Scheme										
- Assistance for any other case of hardship where other assistance cannot be obtained										
(In all cases there must be no other appropriate source of financial help. Fees have been related to benchmark and market rates as far as possible. The majority of fees have been increased to ensure cost										
<b>102. Environmental Information</b>										
To supply environmental information relating to property searches - Charge is per location or address	33		32.50	34.50		34.50	6%	Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
To supply environmental information including information relating to rights of way: Bridleway, Byway, Footpath	33		32.50	34.50		34.50	6%	Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
To supply environmental information including information relating to traffic scheme	33		32.50	34.50		34.50	6%	Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Plan copies (per copy)	10.50		10.50	11.00		11.00	5%	Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
<b>103. Meals on Wheels (per meal)</b>										
Hot meal - SS clients, day centres, luncheon clubs	5.80		5.80	5.80		5.80	0%	Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Frozen meal - SS clients, day centres, luncheon clubs	5.80		5.80	5.80		5.80	0%	Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Harrow Social Services uses - Kosher meal (hot or frozen)	£10.30		£10.30	10.30		10.30	0%	Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Other local authorities - Standard / Asian meal (hot)	5.6	1.12	£6.72	replaced		replaced		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Other local authorities - Standard / Asian meal (frozen)	£5.60		£5.60	replaced		replaced		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Other local authorities - Kosher meal (hot)	10.3	2.06	£12.36	replaced		replaced		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Other local authorities - Kosher meal (frozen)	£10.30		£10.30	replaced		replaced		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Private customers - Standard / Caribbean/ Asian meal (hot)	From £7.50	From £1.50	From £9.00	7.50	1.5	9.00		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Private customers - Standard / caribbean/Asian meal (frozen)	£6.50		£6.50	6.50		6.50		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Private customers - Kosher meal (hot)	11	2.2	£13.20	11.00	2.2	13.20		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Private customers - Kosher meal (frozen)	£11.00		£11.00	11.00		11.00		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Private customers - Hot starter/dessert				3.00	0.6	3.60		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Private customers - cold starter/salad/dessert				3.00		3.00		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Private customer - outside borough delivery charge within 15 miles of boundary (note vat payable on all prices above for out of borough customers)				4.00	0.8	4.80		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
Meal deals and ah hoc arrangements (POA)				POA		POA				
Provision of meals to a local authority (note supplementary charges apply to cultural, special dietary and kosher meals plus increased mileage if not neighbouring LA):										
meals only - 50-75 per day (per meal)				8.58	1.72	10.30		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals only - 76-100 per day (per meal)				7.25	1.45	8.70		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	

Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
meals only - 101-125 per day (per meal)				6.73	1.35	8.08		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals only - 126-150 per day (per meal)				6.31	1.26	7.57		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals only - 150 or more per day (per meal)				6.02	1.2	7.22		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus delivery to one site - 50-75 per day (per meal)				9.86	1.97	11.83		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus delivery to one site - 76-100 per day (per meal)				8.10	1.62	9.72		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus delivery to one site - 101-125 per day (per meal)				7.37	1.47	8.84		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus delivery to one site - 126-150 per day (per meal)				6.82	1.36	8.18		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus delivery to one site - 150 or more per day (per meal)				6.44	1.29	7.73		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus direct delivery to service user - 50-75 per day (per meal)				11.97	2.39	14.36		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus direct delivery to service user - 76-100 per day (per meal)				10.64	2.13	12.77		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus direct delivery to service user - 101-125 per day (per meal)				9.27	1.85	11.12		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus direct delivery to service user - 126-150 per day (per meal)				9.02	1.8	10.82		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
meals plus direct delivery to service user - 150 or more per day (per meal)				8.28	1.66	9.94		Civic Restaurants Act 1947 Section 3	Statutory Discretionary	
<b>104. Driver assessments</b>				-						
(The making of assessments falls under the definition of examination services and so will be exempt from VAT because the council is an eligible body for the supply of education or vocational training VAT Act 1994 Schedule 9 Group 6.)				-						
External businesses (per session)	60.00		60.00	63.00		63.00	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Schools and Internal services (per session)	43.70		43.70	45.90		45.90	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>105. Driver Certificate of Professional Competence (CPC) Training</b>				-					Discretionary	
(The supply of vocational training by the Council will be exempt from VAT under VAT Act 1994 Schedule 9 Group 6.)				-					Discretionary	
Standard Price ( per day;7 hour a day)	76.50		76.50	80.50		80.50	5%	S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>106. Car Valeting and Other Services</b>				-						
Car Valeting Service at Depot site	8.33	1.67	10.00	8.33	1.67	10.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Car Valeting Service at Depot site with collection and return from civic centre	12.5	2.5	15.00	12.50	2.5	15.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Winter Check	8.33	1.67	10.00	8.33	1.67	10.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Coach minibus hire - dependent on size, route and hours required				POA		POA		S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>107. MOT test</b>				-						
Class 4 -Standard price	45		45.00	45.00		45.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Class 5-Standard price	45		45.00	45.00		45.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Class 7- Standard price	52		52.00	52.00		52.00	0%	S93 - Local Government Act / Localism Act 2011	Discretionary	
Discount for fleet account holders or parnter organisations	POA		POA	POA		POA		S93 - Local Government Act / Localism Act 2011	Discretionary	
<b>109. Street Trading</b>										<b>Non Executive Licensing - Council Approval Required</b>
<b>Licence Adminstration fee ( Applicable to all Licensing types, including variations and cancellations)</b>	45.5		45.5	48.00		48.00	5%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
<b>Standalone street trading unit licence (e.g. stall)</b>										
Up to 7 days (per trader)	19		19	20.00		20.00	5%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
Up to 2 months (per trader)	189		189	198.00		198.00	5%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
2 to 6 months (per trader)	420		420	441.00		441.00	5%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
7 to 12 months (per trader)	580		580	609.00		609.00	5%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
Market on the footway only	1365		1365	1433		1,433.00	5%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
Front of Shop Displays (connected with business)- based on a standard single shop front								S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
6 Month Licence	440		440	462.00		462.00	5%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
1 Year Licence (15% discount)	880		880	924.00		924.00	5%	S 32, London Local Authority Act (1990) as amended	Statutory Discretionary	
<b>110. Professional Advice</b>										
advice to customer or representative regarding surface water attenuation requirements, flood risk mitigation and resilience, sustainable drainage systems								Section 93 - Local Government Act and Localism Act 2011	Discretionary	

**Community Fees & Charges**

**Appendix 2**

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
On site meeting (max 2 hr)	105		105.00	110.50		110.50	5%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
(b) Developments (Traffic & Transportation). Provision of advice to developer or representative in connection with the design of development proposals. Can be meeting or time spent undertaking an assessment				-		-		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate Traffic Team Leader	122		122.00	128.50		128.50	5%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate Traffic Deputy Team Leader				111.00		111.00		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate Traffic Engineer	91		91.00	101.00		101.00	11%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate Traffic Technician				81.00		81.00		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
(c) Developments (Sustainable Drainage & Flood Relief). Provision of advice to developer or representative in connection with the design of development proposals. Can be meeting or time spent undertaking an assessment or providing technical information				-		-		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate Drainage Team Leader	122		122.00	128.50		128.50	5%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate Drainage Team Leader				111.00		111.00		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate Drainage Engineer	91		91.00	101.00		101.00	11%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate Drainage Technician/ Arboriculture Officer	28		28.00	81.00		81.00	189%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
<b>111. Gardening/Grounds Service</b>				-		-				
(a) Mow Lawn, pruning trees and shrubs, trim hedges, weeding and digging of beds, winter maintenance: price per labour hour	50	10	60.00	50.00	10	60.00	0%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
(b) small rockery (1 day)	308.33	61.67	370.00	325.00	65	390.00	5%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
(c) Tree work			POA	-		POA		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
(d) Patio laying (POA, estimate based on 4mX2m basic slabs where ground currently laid to lawn and flat)	708.33	141.67	850.00	745.83	149.17	895.00	5%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
(e) Other domestic general repair & maintenance services per hour	50	10	60.00	50.00	10	60.00	0%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
<b>112. Advertising fees</b>				-		-				
(a) Roundabouts										
Annual contracts	2916.67	583.33	3500.00	3,062.50	612.5	3,675.00	5%	S 115F, Highways Act 980	Statutory discretionary	
(b) Banners				-		-				
Banners and other advertising on vehicles - per vehicle, 6 weeks	135	27	162.00	142.50	28.5	171.00	6%	S 115F, Highways Act 980	Statutory discretionary	
Production of banners (Maximum 2 banners)	£150.00	£30.00	£180.00	158.33	31.67	190.00	6%	S 115F, Highways Act 980	Statutory discretionary	
Banners - Highways application, non Council subsoil				20.00		20.00		S 115F, Highways Act 980	Statutory discretionary	
Banners - Highways application, Council subsoil				30.00		30.00		S 115F, Highways Act 980	Statutory discretionary	
Highways Banner safety check (per 2 weeks)				30.00	6	36.00		S 115F, Highways Act 980	Statutory discretionary	
Weekly Advertising fee (Maximum 2 banners), inclusive of installation and removal of banners	£50.00	£10.00	£60.00	52.50	10.5	63.00	5%	S 115F, Highways Act 980	Statutory discretionary	
6 weeks campaign EXCLUDING printing, application and removal on council assets (excluding vehicles) (Maximum 2 banners)	£166.67	£33.33	£200.00	175.00	35	210.00	5%	S 115F, Highways Act 980	Statutory discretionary	
Concession for Educational institutions	<b>20% reduction</b>							S 115F, Highways Act 980	Statutory discretionary	
Concession for non Educational Institutions that are charities or community groups	<b>30% reduction</b>							S 115F, Highways Act 980	Statutory discretionary	
Banners at least 50% smaller than standard size	<b>50% reduction</b>							S 115F, Highways Act 980	Statutory discretionary	
(c) Benches				-		-				
Admin for own artwork (to comply to standard)	20.83	4.17	25	22.08	4.42	26.50	6%	S 115F, Highways Act 980	Statutory discretionary	
Artwork design	POA		POA	POA		POA		S 115F, Highways Act 980	Statutory discretionary	
Advertising per week	70	14	84	74.17	14.83	89.00	6%	S 115F, Highways Act 980	Statutory discretionary	
- 13 weeks (10% discount)	818.33	163.67	982	867.75	173.55	1,041.30	6%	S 115F, Highways Act 980	Statutory discretionary	

**Community Fees & Charges**

**Appendix 2**

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
- additional 13 weeks (5% discount on 13 weeks)	778.33	155.67	934	824.37	164.88	989.25	6%	S 115F, Highways Act 980	Statutory discretionary	
<b>113. Handyperson Service</b>				-						
Charge for first hour (incl travel time)	52	10.4	62.40	n/a		n/a		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Charge for additional hour	35	7	42.00	n/a		n/a		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Charge per labour hour (min 1 hr)				32.50	6.5	39.00		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Premium Service (one off additional charge)				22.00	4.4	26.40		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
<b>114. Cookery School/Kitchen Hire/Pop Up Restaurant Classes</b>				-						
Adult classes - 2 hours	35.00		35.00	n/a		n/a			Discretionary	
Adult classes - 3 hours	40.00		40.00	n/a		n/a		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Adult speciality class	50.00		50.00	n/a		n/a		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Adult classes				25-60		25-60		Section 93 - Local Government Act and Localism Act 2011		
Adult Cookery class				25-60		25-60		Section 93 - Local Government Act and Localism Act 2011		
Children classes - 2 hours	22.00		22.00	n/a		n/a		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Children's cooking and craft - 5 hours	28.00		28.00	n/a		n/a		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Children's party class - 2 hours (per child min 10, max 14) tailor made package with tutors	17.50		17.50	POA		POA		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Children class				18-35		18-35		Section 93 - Local Government Act and Localism Act 2011		
<b>Kitchen Hire</b>	0.00			-						
Deposit (refundable subject to T&C's)	100.00		100.00	100.00		100.00	0%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
<b>Monday - Friday</b>	0.00			-					Discretionary	
Hourly rate (concessions 20% discount and no min hours)	45.00		45.00	50.00		50.00	11%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Half day AM (09:00 - 13:00) or PM (13:30 - 17:30)	175.00		175.00	190.00		190.00	9%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Full day (09:00 - 17:00)	350.00		350.00	375.00		375.00	7%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate (Evening) (min 3 hours)	50.00		50.00	55.00		55.00	10%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Full day plus evening hours	POA		POA	POA		POA		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
<b>Saturday / Sunday</b>				-						
Hourly rate (concessions 20% discount and no min hours)	50.00		50.00	55.00		55.00	10%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Half day AM (09:00 - 13:00) or PM (13:30 - 17:30)	185.00		185.00	200.00		200.00	8%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Full day (09:00 - 17:00)	385.00		385.00	410.00		410.00	6%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Hourly rate (Evening) (min 3 hours)	60.00		60.00	65.00		65.00	8%	Section 93 - Local Government Act and Localism Act 2011	Discretionary	
Full day plus evening hours	POA		POA	POA		POA		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
<b>Equipment Hire</b>										
Tailor made packages available	POA		POA	POA		POA		Section 93 - Local Government Act and Localism Act 2011	Discretionary	

**Community Fees & Charges**

**Appendix 2**

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
<b>115. Events catering/Hospitality Service/School Meals</b>										
Food (current prices listed on website or available on request)	<b>£3.00 - £8.40</b>	<b>£0.60 - £1.68</b>	<b>£3.60 - £10.08</b>	market rate		market rate	5%	Civic Restaurants Act 1947 Section 3	Statutory discretionary	
Drinks (current prices listed on website or available on request)	<b>£1.50 - £3.05</b>	<b>£0.30 - £0.61</b>	<b>£1.80 - £3.66</b>	market rate		market rate	5%	Civic Restaurants Act 1947 Section 3	Statutory discretionary	
Provision of meals to school falls under own local authority control	<b>2.10</b>		<b>2.1</b>	<b>1.84</b>	<b>0.37</b>	<b>2.21</b>	5%	Civic Restaurants Act 1947 Section 3	Statutory discretionary	
Provision of meals to school under local authority control - management fee per meal				<b>0.10</b>		<b>0.10</b>		Civic Restaurants Act 1947 Section 3	Statutory discretionary	
Provision of meals to academy school - management fee per meal				<b>0.10</b>	<b>0.02</b>	<b>0.12</b>		Civic Restaurants Act 1947 Section 3	Statutory discretionary	
Provision of meals to a separate entity (eg a private school, an Academy or one that is outside the borough)	<b>2.10</b>	<b>0.42</b>	<b>2.52</b>	replaced		replaced		Civic Restaurants Act 1947 Section 3	Statutory discretionary	
Hire of Marquee/Equipment/furniture/sundries				POA		POA		Section 93 - Local Government Act and Localism Act 2011	Discretionary	
<b>116. Arc House Café and Venue</b>										
<b>Arc House performance space</b>										
<i>Exempt from VAT - Exclusive use of venue</i>										
<i>Standard rated - Service package</i>				-						
Internal Performance Space Hire				-						
Monday - Saturday				-						
Hourly rate	<b>30.00</b>		<b>30.00</b>	<b>35.00</b>		<b>35.00</b>	17%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
PLI for one-off booking (7%)	<b>2.10</b>		<b>2.10</b>	<b>2.45</b>		<b>2.45</b>	17%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Course booking per hour (in same booking)				-						
- 4-5 bookings -5%	<b>28.50</b>		<b>28.50</b>	<b>33.25</b>		<b>33.25</b>	17%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
- 6 bookings -10%	<b>27.00</b>		<b>27.00</b>	<b>31.50</b>		<b>31.50</b>	17%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
- > 6 bookings -20%	<b>24.00</b>		<b>24.00</b>	<b>28.00</b>		<b>28.00</b>	17%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Charity/L Govt Educational -20%	<b>24.00</b>		<b>24.00</b>	<b>28.00</b>		<b>28.00</b>	17%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Sunday				-						
Hourly rate	<b>35.00</b>		<b>35.00</b>	<b>40.00</b>		<b>40.00</b>	14%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
PLI for one-off booking (7%)	<b>2.45</b>		<b>2.45</b>	<b>2.80</b>		<b>2.80</b>	14%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
<i>Arc House Stage and Amphitheatre</i>				-						
Standard - 4hr	<b>300.00</b>		<b>300.00</b>	<b>315.00</b>		<b>315.00</b>	5%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Standard - 6hr	<b>400.00</b>		<b>400.00</b>	<b>420.00</b>		<b>420.00</b>	5%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Standard - 8hr	<b>500.00</b>		<b>500.00</b>	<b>525.00</b>		<b>525.00</b>	5%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Charity (-30%) - 4hr	<b>210.00</b>		<b>210.00</b>	<b>220.50</b>		<b>220.50</b>	5%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Charity (-30%) - 6hr	<b>280.00</b>		<b>280.00</b>	<b>294.00</b>		<b>294.00</b>	5%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Charity (-30%) - 8hr	<b>350.00</b>		<b>350.00</b>	<b>367.50</b>		<b>367.50</b>	5%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
<i>Arc House Stage and Amphitheatre and Grass Area</i>				-						
Standard - 4hr	<b>320.00</b>		<b>320.00</b>	<b>340.00</b>		<b>340.00</b>	6%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Standard - 6hr	<b>420.00</b>		<b>420.00</b>	<b>445.00</b>		<b>445.00</b>	6%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Standard - 8hr	<b>520.00</b>		<b>520.00</b>	<b>550.00</b>		<b>550.00</b>	6%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	
Charity (-30%) - 4hr	<b>224.00</b>		<b>224.00</b>	<b>236.00</b>		<b>236.00</b>	5%	S19 Local Government (Miscellaneous Provisions) Act 1976	Statutory discretionary	





Community Fees & Charges

Appendix 2

Texts in *Italic* denote Statutory Fees

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
Adult Library Card	2.30	0.00	2.30	2.40	0.00	2.40	4%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Children's Library Card	1.00	0.00	1.00	1.05	0.00	1.05	5%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
<b>e) Activities &amp; Events</b>										
<i>Standard rated</i>										
Film Club - Member	2.08	0.42	2.50	2.17	0.43	2.60	4%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Film Club - Non Member	3.33	0.67	4.00	3.50	0.7	4.20	5%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
<i>VAT Exempt (provided Educational)</i>										
Craft Activities (Adult) - Member	1.50	0.00	1.50	1.60	0.00	1.60	7%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Craft Activities (Adult) - Non Member	2.00	0.00	2.00	2.10	0.00	2.10	5%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Author Talks - Member	1.50	0.00	1.50	1.60	0.00	1.60	7%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Author Talks - Non Member	3.00	0.00	3.00	3.20	0.00	3.20	7%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Local History Talks - Member	3.00	0.00	3.00	3.20	0.00	3.20	7%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Local History Talks - Non Member	5.00	0.00	5.00	5.30	0.00	5.30	6%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Specialist Talks	Variable	0.00	Variable	Variable	0.00	Variable	N/A	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
LEGO Clubs & Holiday Sessions - Member	2.50	0.00	2.50	2.60	0.00	2.60	4%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
LEGO Clubs & Holiday Sessions - Non Member	4.00	0.00	4.00	4.20	0.00	4.20	5%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
LEGO Parties	100.00	0.00	100.00	105.00	0.00	105.00	5%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Class Visits	100.00	0.00	100.00	105.00	0.00	105.00	5%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
<b>f) Room Hire Charges</b>										
<i>VAT Exempt</i>										
Room Hire Per Hour (Private)	20.00		20.00	22.50	0.00	22.50	13%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Room Hire Per Hour (Concessions - organisations that are registered char	10.00		10.00	11.00	0.00	11.00	10%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Room Hire Per Hour (Private - Outside of Library Opening Hours)	40.00		40.00	45.00	0.00	45.00	13%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
<b>g) Overdue Item</b>										
<i>Outside the scope of VAT</i>										
Books (Adult Member)	0.23	0.00	0.23	0.25	0.00	0.25	9%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Books (Child Member)	0.00	0.00	0.00	0.00	0.00	0.00	N/A	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Books (Concessions)	0.15	0.00	0.15	0.16	0.00	0.16	7%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Large Print Books	0.23	0.00	0.23	0.25	0.00	0.25	9%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
CDs	0.23	0.00	0.23	0.25	0.00	0.25	9%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Audio Books (Adult)	0.23	0.00	0.23	0.25	0.00	0.25	9%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Audio Books (Child)	0.00	0.00	0.00	0.00	0.00	0.00	N/A	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
DVD (Adult)	1.00	0.00	1.00	1.05	0.00	1.05	5%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
DVD (Child)	0.60	0.00	0.60	0.65	0.00	0.65	8%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	

**Community Fees & Charges**

**Appendix 2**

*Texts in Italic denote Statutory Fees*

	Agreed charges 2018/19			Proposed charges 2019/20			% change	Legislation giving power to charge	Basis for charging	For Noting only - Non Cabinet Approval
	Basic	VAT 20%	Total 2018/19	Basic	VAT 20%	Total 2019/20				
DVD (Concessions)	0.60	0.00	0.60	0.65	0.00	0.65	8%	Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
<b>h) Use of Public Printing and Scanning Facilities</b>										
Public Network Computer:								Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
First Two Hours				-	0.00	0.00		Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
After 2 Hours: Hourly Charge				2.50	0.00	2.50		Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
After 2 Hours: Hourly Charge (Concessions)				1.50	0.00	1.50		Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
Use of Scanning Facilities (Flatbed or Multifunctional Device) <b>per session</b>				1.00	0.00	1.00		Regulation 4, Library Charges (England and Wales) Regulations 1991/2712	Statutory discretionary	
<b>118. Electric Vehicle Charging Points</b>										
Electric Vehicle Charging points - charging rate - per kw				0.18		0.18				

**Statutory prescribed** - legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e set eg. £100 or (b) the range is prescribed.

**Statutory discretionary (or statutory costs recovery)** - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

**Discretionary** – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011